

Lowell Regional Transit Authority

Request for Qualifications (RFQ)

FOR

On-Call Architectural Engineering Services for

Facility Rehabilitation and Renovations

Addendum NO. 2

4/2/2026

The attention of Interested Parties submitting a Statement of Qualifications for the above Request for Qualifications is called to the following Addendum to the Bid Documents. The items set forth herein, where of omission, addition, or substitution, are to be included in and form part of the Statement of Qualifications submitted.

THE NUMBER OF THIS ADDENDUM (NO. 2) SHALL BE ENTERED IN THE SPACE INCLUDED ON THE ADDENDUM PAGE PROVIDED IN THE BID DOCUMENTS.

General Information

1. As a reminder to Addendum #1, the remaining dates for this RFQ can be found on Page 4, Section II: Schedule in the original RFQ document. The remaining dates are as follows:

Statements of Qualifications Proposals due April 23, 2026 no later than 10:00AM EST.

Award and Notification announced no later than May 7, 2026.

Submitted Questions & Answers

1. **The cover and page 3 list May 7 2026 as the due date however the chart on page 4 lists April 23 2026 as the date.**
 - a. *Please refer to Addendum 1 for clarification. The dates followed will be from page 4 of the RFQ PDF under Section II Schedule.*

2. **Please confirm the proposal due date? Multiple references in the proposal indicate the due date is May 7th however Page 4 of the PDF indicates the due date is April 23rd and the Award and Notification date is May 7th. Please clarify the due date and time.**
 - a. *Please refer to Addendum 1 for clarification. The dates followed will be from page 4 of the RFQ PDF under Section II Schedule.*

3. **Is there a DBE or M/WBE participation goal for this contract?**
 - a. *Due to the DBE Interim Final Rule, there will be no identified DBE goal for this RFQ.*

4. **The Cover and Public Notice Cites May 7th Section II. Schedule cites April 23rd**
 - a. *Please refer to Addendum 1 for clarification. The dates followed will be from page 4 of the RFQ PDF under Section II Schedule.*

5. **Please clarify what the “Development of a Facilities Maintenance Manual” includes. Is this related to fleet maintenance or building maintenance?**
 - a. *The intent on this would be to work with our Facilities Director, review current processes, update best practices as needed, and generate a manual to easily implement best practices and procedures for new facilities staff.*

6. **Please confirm that references are required for all project types listed under IV. Requirements. This would be a lot of references, and would not fit on the Presentation of References form.**
 - a. *Interested parties may omit the one (1) following requirement from their submission: “Work the firm has performed over the past five full calendar years and how that work has been distributed (i) between private projects and public projects and (ii) among various specialties in the firm’s practice.” (found on PDF page 7, Section IV – Requirements, 3rd bullet point). More than one copy of the reference sheet may be used or you can provide your own form as long as the required details asked for on the LRTA provided form are included.*

7. **Are firms permitted to submit exceptions to the terms of the contract with their proposals?**
 - a. *Firms may submit exceptions to the terms of contract, subject to negotiation with the LRTA if they wish to do so.*

8. **RFQ Page 6 -Section C – Tasks: It has been requested that firms provide “environmental review” services. Are there any known hazardous materials that have been identified in prior assessments or reports for LRTA facilities that proposers should be aware of?**
 - a. *The LRTA facilities located at 100 Hale St and 101 Thorndike Street, are both brownfield sites.*

9. RFQ Page 22 – Disadvantaged Business Enterprise (DBE): In addition to the national 10% DBE participation goal, does LRTA have a project – specific or agency-specific DBE goal applicable to this on-call contract?

a. Due to the DBE Interim Final Rule, there will be no identified DBE goal for this RFQ.

10. RFQ Page 9 – Section E – Selection Criteria: The RFQ notes that scope and fee negotiations will be conducted with the top-ranked proposer. Will these negotiations apply to all projects listed under the on-call contract, or will scopes and fees be developed and negotiated on a task-by-task basis?

a. The initial negotiations will define hourly rates per position. Future tasks will be compared with rates provided to develop the cost for the project task identified at that time.