

Lowell Regional Transit Authority

FISCAL YEAR

2023

BUDGET



LRTA BUDGET SUMMARY
FISCAL YEAR 2023 BUDGET
July 1, 2022 to June 30, 2023

	<u>Expenses</u>	<u>Revenue</u>	<u>Net Cost</u>
Administrative	867,394	0	867,394
Professional	94,000	0	94,000
Gallagher Terminal	905,051	345,000	560,051
Transit Service	12,598,368	713,366	11,885,002
Bus Advertising	0	48,000	(48,000)
Other Income	0	15,000	(15,000)
Interest	180,000	3,000	177,000
Grand Totals	14,644,813	1,124,366	13,520,447

Net Cost Funding Sources:

1. Federal Government FTA	
ARPA	\$2,500,000
CARES ACT	\$1,850,000
FTA Section 5307	\$1,914,194
2. Commonwealth of Mass. via Contract Assistance	\$4,251,009
3. Assessments to LRTA Member Communities	\$3,005,244
Total Funding Sources	\$13,520,447

**LRTA ADMINISTRATIVE
FISCAL YEAR 2023 BUDGET
July 1, 2022 to June 30, 2023**

ADMINISTRATIVE EXPENSES

Salaries	532,976
Fringe Benefits	131,000
Directors & Professional Liability Insurance	21,050
Lowell Retirement Assessment	130,368
Telephone	12,500
Maintenance/Equipment Lease	500
Supplies	5,800
Postage	2,000
Stationery/Printing	1,200
Dues & Subscriptions	15,000
Advertising and Marketing	5,000
TVM/Charlie Card Fees	2,500
Training & Travel	5,000
Advisory Board Expenses	2,500
Total Admin.	867,394
Less Revenues	0
Net Administrative	\$867,394

PROFESSIONAL SERVICES

Financial and Audit	60,000
Legal	15,000
IT Support Services	14,000
Miscellaneous	5,000
Total Professional	\$94,000

CHARLES GALLAGHER TRANSPORTATION TERMINAL

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Payroll Expenses

Facility Manager	91,550
Security / Maintenance	414,216
Payroll Tax	50,571
Health Insurance	80,734
401K Plan	10,500
Life Insurance	4,980
Uniforms	4,000

Total Payroll Expenses 656,551

Operating Expenses

Equipment/Building Repairs and Service	25,000
Credit Card Processing (NOVA)	8,000
Electricity	60,000
Gas {Heat}	30,000
Insurance (Property)	66,000
Janitorial Supplies & Bulbs	20,000
Rubbish Removal	5,700
Grounds Landscaping & Maintenance	2,300
Snow Storms { Sand & Chemicals}	18,000
Vehicles {Gas & Maintenance}	11,000
Water {City & Drinking}	1,000
Painting & Signage	1,000
Miscellaneous	500

Total Operating Expenses \$248,500

Grand Total Expenses \$905,051

Terminal Revenue \$345,000

Grand Total Revenues \$345,000

CAGTT Net Cost of Service \$560,051

FIXED ROUTE BUS SERVICE

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Operators Salary	3,800,000	
Dispatchers/Clerical Salary	460,000	
Mechanics Salary	665,000	
Sub Total Salary & Wages Expense		4,925,000
FICA	376,763	
Unemployment	75,000	
Uniforms	33,000	
Workers Comp	150,000	
Medical Insurance	1,014,300	
Miscellaneous	1,750	
Security	6,500	
Gas, Water, Sewer (Utility)	45,000	
Electric (Utility)	45,000	
Travel	1,500	
Printing	12,000	
Retirement Plan	110,000	
Safety Program/Training/Employee Relations	24,000	
Office Supplies	8,500	
Advertising	15,000	
Professional Services (IT Support & Marketing)	60,000	
Telephone	10,000	
Insurance (Vehicle)	720,000	
Fuel	1,800,000	
Repair Parts/Maintenance	175,000	
Tires	18,000	
Shop Expense/Supplies	17,500	
Plant Maintenance (Building)	40,000	
Data Processing	10,000	
Equipment Rental	9,000	
Licenses & Registration	1,500	
Drug Testing	8,000	
Route Match Annual Maintenance	76,000	
Fare Collection Equipment Maintenance	68,000	
Sub Total Expense		<u>4,931,313</u>
Total Operating Expenses		9,856,313
Management Fee (Paid Direct to First Transit)		<u>195,000</u>
Total Expenses		10,051,313
Less: Farebox Revenue		615,000
Net Cost of Service		\$9,436,313

PARATRANSIT SERVICE SUMMARY

FISCAL YEAR 2023 BUDGET

ROAD RUNNER SERVICE			
	Gross Cost	Revenues	Net Cost
Billerica Road Runner	\$230,098	\$7,789	\$222,309
Chelmsford Road Runner	\$116,159	\$3,474	\$112,685
Dracut Road Runner	\$117,639	\$3,790	\$113,849
Lowell Road Runner	\$745,784	\$22,088	\$723,697
Tewksbury Road Runner	\$243,416	\$8,198	\$235,218
Tyngsboro Road Runner	\$26,635	\$1,163	\$25,473
Totals	\$1,479,731	\$46,500	\$1,433,231

COUNCIL ON AGING SERVICES			
	Gross Cost	Revenues	Net Cost
Acton Paratransit and Fixed Route	\$230,867	\$0	\$230,867
Billerica Council on Aging	\$72,575	\$5,300	\$67,275
Carlisle Council on Aging	\$50,015	\$650	\$49,365
Chelmsford Council on Aging	\$50,173	\$7,494	\$42,679
Dracut Council on Aging	\$162,328	\$9,800	\$152,528
Groton Council on Aging	\$95,940	\$5,360	\$90,580
Maynard Council on Aging	\$88,601	\$2,757	\$85,844
Pepperell Council on Aging	\$27,945	\$2,392	\$25,553
Tyngsboro Council on Aging	\$85,142	\$8,613	\$76,529
Townsend Council on Aging	\$91,653	\$2,500	\$89,153
Westford Council on Aging	\$112,086	\$7,000	\$105,086
Totals	\$1,067,325	\$51,866	\$1,015,459

GRAND TOTALS PARATRANSIT SERVICES	\$2,547,056	\$98,366	\$2,448,690
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ROAD RUNNER SERVICE
FISCAL YEAR 2023 BUDGET
July 1, 2022 to June 30, 2023

Operating Expense

Driver's Salary	520,000	
Dispatcher's Salary	158,000	
Maintenance Salary	129,000	
Health Insurance	168,000	
Payroll Taxes FICA	61,736	
Payroll Taxes Unemployment	13,000	
Short Term Disability (Principal)	3,500	
Employee IRA	25,000	
Workers Comp	21,000	
Uniforms	11,000	
Payroll Processing Expense	4,000	
Gasoline & Oil	80,000	
Maintenance	28,000	
Route Match Software Annual Maintenance	40,000	
Office/Computer Supplies	14,000	
IT Support Services	9,000	
Telephone	8,500	
Equipment Rental	4,000	
Drug Testing	2,500	
Safety Program/Driver Training/Employee Relations	4,500	
Miscellaneous	500	
Subtotal Operating Expenses		1,305,236
Management Service Fee Expenses		158,495
ADA Eligibility Coordinator		16,000
Gross Cost of Service		1,479,731
Less Revenue		46,500
Net Cost of Service		\$1,433,231

TOWN OF ACTON FIXED ROUTE & PARATRANSIT

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense		
Drivers Salary		213,237
Substitute Driver		17,630
Total Expenses		\$230,867
Less Revenue		<u>0</u>
Net Cost of Service		\$230,867

BILLERICA COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary (Part-time)	34,474
Transportation Coordinator	26,713
Gasoline & Oil	6,723
Maintenance	3,000
Supplies	225
Telephone	<u>1,440</u>

Total Expenses \$72,575

Less Revenue \$5,300

Net Cost of Service \$67,275

CARLISLE COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary (Part-time)	23,015
Transportation Coordinator	20,000
Gasoline & Oil	2,000
Maintenance	3,000
Other Admin/Program Expense	2,000

Total Expenses \$50,015

Less Revenue \$650

Net Cost of Service \$49,365

CHELMSFORD COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary	41,213
Gasoline & Oil	2,600
Maintenance	2,470
Insurance	1,800

Administrative Expense

Salaries	<u>2,090</u>
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Total Expenses **\$50,173**

Less Revenue \$7,494

Net Cost of Service **\$42,679**

DRACUT COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary (Full- time)	68,433
Driver Fringe	9,120
Sub-Drivers & Part -time)	28,000
Dispatcher Salary	35,000
Gasoline & Oil	12,425
Maintenance	5,000
Insurance	2,600
Telephone	<u>1,750</u>
Total Expenses	\$162,328
Less Revenue	<u><u>\$9,800</u></u>

Net Cost of Service

\$152,528

GROTON COUNCIL ON AGING
FISCAL YEAR 2023 BUDGET
July 1, 2022 to June 30, 2023

Operating Expense

Administrative Salary	24,040
Fringe	1,728
Drivers Salary	44,155
Dispatch Salary	6,000
Gasoline & Oil	7,824
Maintenance	8,950
Equipment and Supplies	1,340
Insurance	1,203
Safety Training	300
Telephone	400

Total Expenses

\$95,940

Less Revenue

\$5,360

Net Cost of Service

\$90,580

MAYNARD COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary	51,602
Spare Driver	27,899
Gasoline & Oil	4,000
Maintenance	4,000

Administrative Expense

Admin Salary	500
Telephone	600

Total Expenses	\$88,601
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Less Revenue	<u>\$2,757</u>
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Net Cost of Service	<u><u>\$85,844</u></u>
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PEPPERELL COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary	23,670	
Gasoline & Oil	2,625	
Maintenance	1,125	
Insurance	525	
	<hr/>	
Total Expenses	\$27,945	
Less Revenue	<hr/> \$2,392	
Net Cost of Service	<table border="1"><tr><td>\$25,553</td></tr></table>	\$25,553
\$25,553		

TOWNSEND COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary	25,276
Driver Fringe	30,188
Dispatch Salary	15,598
Gasoline & Oil	6,000
Maintenance	2,000
Insurance	500

Administrative Expense

Salaries	11,441
Telephone	650

Total Expenses **\$91,653**

Less Revenue \$2,500

Net Cost of Service **\$89,153**

TYNGSBOROUGH COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Drivers Salary	54,368
Dispatcher Salary	11,656
Gasoline & Oil	10,566
Maintenance	5,214
Insurance	1,700
Telephone	1,638

Total Expenses **\$85,142**

Less Revenue **\$8,613**

Net Cost of Service **\$76,529**

* Includes New second bus.

WESTFORD COUNCIL ON AGING

FISCAL YEAR 2023 BUDGET

July 1, 2022 to June 30, 2023

Operating Expense

Driver Salary	45,394
Dispatch Salary	45,000
Driver/Dispatch Fringe	1,000
Gasoline & Oil	15,000
Maintenance	2,900

Administrative Expense

Admin Salary	2,000
Space & Utility	120
Telephone	<u>672</u>

Total Expenses **\$112,086**

Less Revenue \$7,000

Net Cost of Service **\$105,086**

LRTA FY2022 APPROVED BUDGET & FY2023 PROPOSED BUDGET

	FY2022 APPROVED BUDGET	FY2023 PROPOSED BUDGET	FY'23 BUDGET VERSUS FY'22 BUDGET
LRTA ADMINISTRATIVE:			
SALARIES	\$532,976	\$532,976	\$0
FRINGE	\$115,000	\$131,000	\$16,000
DIRECTORS LIABILITY INSURANCE	\$11,000	\$21,050	\$10,050
LOWELL RET. ASSESSMENT	\$158,877	\$130,368	(\$28,509)
OPEB ACCOUNT	\$0	\$0	\$0
TELEPHONE	\$12,500	\$12,500	\$0
MAINT./EQUIP. LEASE	\$500	\$500	\$0
IT SUPPORT	\$14,000	\$0	(\$14,000)
SUPPLIES	\$5,800	\$5,800	\$0
POSTAGE	\$2,000	\$2,000	\$0
PRINTING	\$1,200	\$1,200	\$0
DUES & SUBSCRPTS.	\$15,000	\$15,000	\$0
ADVERTISING	\$5,000	\$5,000	\$0
TVM/CHARLIE CARD	\$2,500	\$2,500	\$0
TRNG/TRAVEL	\$5,000	\$5,000	\$0
ADVISORY BOARD EXP	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$0</u>
	\$883,853	\$867,394	(\$16,459)
(ADMIN REVENUES)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL ADMIN =	\$883,853	\$867,394	(\$16,459)
LRTA PROFESSIONAL:			
FINANCIAL	\$60,000	\$60,000	\$0
LEGAL	\$15,000	\$15,000	\$0
IT Support Services	\$7,500	\$14,000	\$6,500
MISC.	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$0</u>
TOTAL PROF. =	\$87,500	\$94,000	\$6,500
NET INTEREST & BUS ADV:			
NET INTEREST	\$57,000	\$177,000	\$120,000
(BUS ADV. INC)	(\$36,000)	(\$48,000)	(\$12,000)
(OTHER INC)	<u>(\$15,000)</u>	<u>(\$15,000)</u>	<u>\$0</u>
TOTAL INT. & INC. =	\$6,000	\$114,000	\$108,000
GALLAGHER TERMINAL:			
EXPENSES	\$880,388	\$905,051	\$24,663
(REVENUES)	<u>(\$275,000)</u>	<u>(\$345,000)</u>	<u>(\$70,000)</u>
NET COST =	\$605,388	\$560,051	(\$45,337)
TOTALS PAGE 1 =	\$1,582,741	\$1,635,445	\$52,704

LRTA FY2022 APPROVED BUDGET & FY2023 PROPOSED BUDGET

	FY2022 APPROVED BUDGET	FY2023 PROPOSED BUDGET	FY'23 BUDGET VERSUS FY'22 BUDGET
COA COMBINED:			
EXPENSES	\$1,020,539	\$1,067,325	\$46,786
(REVENUES)	<u>(\$48,988)</u>	<u>(\$51,866)</u>	<u>(\$2,878)</u>
NET COST =	\$971,551	\$1,015,459	\$43,908
ROAD RUNNER (LTMC):			
EXPENSES	\$1,380,767	\$1,479,731	\$98,964
(REVENUES)	<u>(\$45,000)</u>	<u>(\$46,500)</u>	<u>(\$1,500)</u>
NET COST =	\$1,335,767	\$1,433,231	\$97,464
FIXED ROUTE BUS SERVICE (LTMI):			
EXPENSES	\$8,490,496	\$10,051,313	\$1,560,817
(REVENUES)	<u>(\$415,000)</u>	<u>(\$615,000)</u>	<u>(\$200,000)</u>
NET COST =	\$8,075,496	\$9,436,313	\$1,360,817
BUDGET TOTALS	\$11,965,555	\$13,520,447	\$1,554,892

LRTA 2022 BUDGET & FY2023 APPROVED BUDGET

	<u>FY2022 APPROVED BUDGET</u>	<u>FY2023 PROPOSED BUDGET</u>
EXPENSES:		
LRTA ADMINISTRATIVE:	\$ 883,853	\$ 867,394
LRTA PROFESSIONAL:	\$ 87,500	\$ 94,000
GALLAGHER TERMINAL:	\$ 880,388	\$ 905,051
TRANSIT SERVICE:	\$ 10,891,802	\$ 12,598,368
INTEREST EXPENSE:	\$ 60,000	\$ 180,000
TOTAL EXPENSES =	\$ 12,803,543	\$ 14,644,813

REVENUES:

LRTA ADMINISTRATIVE:	\$ -	\$ -
GALLAGHER TERMINAL:	\$ 275,000	\$ 345,000
TRANSIT SERVICE:	\$ 508,988	\$ 713,366
BUS ADVERTISING:	\$ 36,000	\$ 48,000
OTHER INCOME:	\$ 15,000	\$ 15,000
INTEREST INCOME:	\$ 3,000	\$ 3,000
TOTAL REVENUES =	\$ 837,988	\$ 1,124,366

NET COST OF SERVICE =	\$ 11,965,555	\$ 13,520,447
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LRTA FISCAL YEAR 2023

COMPARISON OF NET COST

	<u>FY2022 BUDGET</u>	<u>FY2023 BUDGET</u>	<u>DIFFERENCE</u>
FEDERAL			
[FTA 5307]	\$1,732,969	\$1,914,194	\$181,225
[FTA ARPA}	\$0	\$2,500,000	\$2,500,000
[FTA CARES ACT]	\$2,900,000	\$1,850,000	(\$1,050,000)
STATE			
[CONTRACT ASSISTANCE]	\$4,250,052	\$4,251,009	\$957
LOCAL			
[ASSESSMENTS]	\$3,080,375	\$3,005,244	(\$75,131)
TOTAL	\$11,963,396	\$13,520,447	\$1,557,051

**LOWELL REGIONAL TRANSIT AUTHORITY
APPROVED CAPITAL & PLANNING PROGRAM
July 1, 2022 to June 30, 2023**

Capital Projects:

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Funding Amount</u>
Replacement: Fixed Route Cutaway Vans (4)	\$720,000	Section 5339b Federal State RTA Cap Total	\$540,000 <u>\$180,000</u> \$720,000
Fixed Route 35FT Hybrid Buses (2)	\$1,490,000	Section 5307 Section 5339b Federal State RTA Cap Total	\$792,000 \$400,000 <u>\$298,000</u> \$1,490,000
Purchase: Automated Passenger Counters	\$300,000	Section 5307 Section 5339 Federal State RTA Cap Total	\$64,953 \$175,047 <u>\$60,000</u> \$300,000
IT Computers & Equipment	\$15,000	Section 5307 State RTA Cap Total	\$12,000 <u>\$3,000</u> \$15,000
Capital Spare Parts	\$100,000	Section 5307 State RTA Cap Total	\$80,000 <u>\$20,000</u> \$100,000
Terminal & Building Equipment Maintenance	\$400,000	Section 5307 State RTA Cap Total	\$320,000 <u>\$80,000</u> \$400,000
Rehab: Fixed Route Fueling Station	\$400,000	Section 5307 State RTA Cap Total	\$320,000 <u>\$80,000</u> \$400,000
ADA/Commuter Access Way	\$3,000,000	Section 5339b Federal State RTA Cap Total	\$2,400,000 <u>\$600,000</u> \$3,000,000

Planning Projects:

Short Range Transit Planning	\$110,000	Section 5307 Local Match (NMCOG) Total	\$88,000 <u>\$22,000</u> \$110,000
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TOTAL ALL PROJECTS **\$6,535,000**

TOTAL FEDERAL 5307	\$1,676,953
TOTAL FEDERAL 5339	\$175,047
TOTAL FEDERAL 5339b (discretionary)	\$3,340,000
TOTAL STATE RTA Cap	\$1,321,000
TOTAL LOCAL MATCH	\$22,000