

LRTA BUDGET SUMMARY

BUDGET 2019

July 1, 2018 to June 30, 2019

	<u>Expenses</u>	<u>Revenue</u>	<u>Net Cost</u>
Administrative	750,697	125,958	624,740
Professional	80,000	0	80,000
Gallagher Terminal	794,047	871,000	(76,953)
North Billerica	410,000	410,000	0
Transit Service	10,551,877	1,552,994	8,998,883
Bus Advertising	0	68,000	(68,000)
Other Income	0	13,000	(13,000)
Interest	91,875	12,300	79,575
Grand Totals	12,678,496	3,053,252	9,625,245

Net Cost Funding Sources:

1. Federal Government via FTA Section 5307 Grant **\$3,155,399**
2. Commonwealth of Mass. via Contract Assistance **\$3,537,901**
3. Assessments to LRTA Member Communities **\$2,931,945**

**Total Funding
Sources**

\$9,625,245

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**LRTA ADMINISTRATIVE
FISCAL YEAR 2019 BUDGET
July 1, 2018 to June 30, 2019**

ADMINISTRATIVE EXPENSES

Salaries	445,565	
Fringe Benefits	92,140	
Directors & Professional Liability Insurance	9,897	
Lowell Retirement Assessment	123,845	
OPEB (Other Postemployment Employment Benefit)	20,000	
Telephone	13,000	
Maintenance/Equipment Lease	4,000	
IT Support Services	8,000	
Supplies	5,000	
Postage	2,500	
Stationery/Printing	1,500	
Dues & Subscriptions	15,000	
Advertising and Marketing	4,750	
TVM/Charlie Card Fees	2,000	
Training & Travel	1,500	
Advisory Board Expenses	2,000	
		Total Admin. 750,697
		Less Revenues 125,958
		Net Administrative \$624,740

PROFESSIONAL SERVICES

Financial and Audit	52,000	
Legal	17,000	
Research & Analysis	8,000	
Miscellaneous	3,000	
		Total Professional \$80,000

CHARLES GALLAGHER TRANSPORTATION TERMINAL

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Payroll Expenses

Facility Manager	52,000	
Security / Maintenance	280,000	
Parking Coordinator	49,000	
Payroll Tax	33,947	
Health Insurance	103,620	
Life & Short Term Insurance	6,080	
Uniforms	4,500	
Total Payroll Expenses		\$529,147

Operating Expenses

Equipment/Building Repairs & Service	30,000	
Electricity	98,000	
Gas {Heat}	19,500	
Insurance (Property)	53,350	
Janitorial Supplies & Bulbs	18,750	
Rubbish Removal	4,000	
Grounds Landscaping & Maintenance	2,300	
Snow Storms { Sand & Chemicals}	20,000	
Vehicles {Gas & Maintenance}	15,000	
Computer/WIFI	1,500	
Water {City & Drinking}	1,000	
Painting & Signage	1,000	
Miscellaneous	500	
Total Operating Expenses		\$264,900

Grand Total Expenses **\$794,047**

Terminal Revenue **\$871,000**

Grand Total Revenues **\$871,000**

CAGTT Net Cost of Service **(\$76,953)**

NORTH BILLERICA TRAIN STATION

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Income

Parking and Concession revenue	\$410,000
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Operating Expense

Security / Maintenance	87,000
Janitorial Supplies	3,500
Waste Disposal	3,000
Equipment/Vehicle Maintenance	7,000
Telephone/WIFI	2,000
Electricity	26,500
Gas {Heat}	2,500
Insurance	4,150
Grounds Landscaping	3,000
Painting & Signage	2,000
Snow Plowing	35,000
Administration Cost	17,565

Total Expenses	\$193,215
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Surplus for Distribution	\$216,785
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MBTA @ 50%	\$108,393
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LRTA @ 50%	\$108,393
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FIXED ROUTE BUS SERVICE

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Operators Salary	3,310,524	
Dispatchers/Clerical Salary	540,930	
Mechanics Salary	577,609	
Sub Total Salary & Wages Expense		4,429,063
FICA	338,823	
Unemployment	55,806	
Uniforms	30,000	
Workers Comp	164,000	
Short Term Disability (Principal)	54,000	
Medical Insurance	1,068,000	
Miscellaneous	2,000	
Security	5,000	
Gas, Water, Sewer (Utility)	28,000	
Electric (Utility)	28,000	
Travel	1,000	
Printing	17,500	
Retirement Plan	100,000	
Safety Program/Training/Employee Relations	9,000	
Office Supplies	4,500	
IT Technical Support & Computer Supplies	20,000	
Telephone	7,500	
Insurance (Vehicle)	493,988	
Fuel	646,050	
Repair Parts/Maintenance	200,000	
Tires	33,000	
Shop Expense/Supplies	17,000	
Plant Maintenance (Building)	38,000	
Data Processing	9,000	
Equipment	5,000	
Licenses & Registration	4,000	
Drug Testing	3,500	
Route Match Annual Maintenance	59,000	
Fare Collection Equipment Maintenance	67,748	
Sub Total Expense		<u>3,509,416</u>
Total Operating Expenses		7,938,479
Management Fee (Paid Direct to McDonald Transit)		<u>182,516</u>
Total Expenses		8,120,995
Less: Farebox Revenue		1,380,000
Net Cost of Service		\$6,740,995

PARATRANSIT SERVICE SUMMARY

FISCAL YEAR 2019 BUDGET

ROAD RUNNER SERVICE			
	Gross Cost	Revenues	Net Cost
Billerica Road Runner	\$222,396	\$15,913	\$206,484
Chelmsford Road Runner	\$112,271	\$7,097	\$105,174
Dracut Road Runner	\$113,701	\$7,743	\$105,959
Lowell Road Runner	\$720,822	\$45,125	\$675,697
Tewksbury Road Runner	\$235,268	\$16,749	\$218,520
Tyngsboro Road Runner	\$25,744	\$2,375	\$23,369
Totals	\$1,430,201	\$95,000	\$1,335,201

COUNCIL ON AGING SERVICES			
	Gross Cost	Revenues	Net Cost
Acton Council on Aging	\$122,593	\$10,000	\$112,593
Acton Town Fixed Route	\$105,788	\$4,000	\$101,788
Billerica Council on Aging	\$66,671	\$4,200	\$62,471
Carlisle Council on Aging	\$47,340	\$1,500	\$45,840
Chelmsford Council on Aging	\$48,141	\$8,500	\$39,641
Dracut Council on Aging	\$148,863	\$13,200	\$135,663
Groton Council on Aging	\$89,473	\$5,360	\$84,113
Maynard Council on Aging	\$84,515	\$4,800	\$79,715
Pepperell Council on Aging	\$26,729	\$3,000	\$23,729
Tyngsboro Council on Aging	\$81,498	\$10,434	\$71,064
Townsend Council on Aging	\$72,488	\$4,000	\$68,488
Westford Council on Aging	\$106,582	\$9,000	\$97,582
Totals	\$1,000,681	\$77,994	\$922,687

GRAND TOTALS PARATRANSIT SERVICES	\$2,430,882	\$172,994	\$2,257,888
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**ROAD RUNNER SERVICE
FISCAL YEAR 2019 BUDGET
July 1, 2018 to June 30, 2019**

Operating Expense

Driver's Salary	609,000
Dispatcher's Salary	120,098
Maintenance Salary	103,000
Health Insurance	144,990
Payroll Taxes FICA	63,655
Payroll Taxes Unemployment	16,642
Short Term Disability (Principal)	12,000
Employee IRA	9,000
Workers Comp	30,000
Uniforms	8,000
Payroll Processing Expense	3,400
Gasoline & Oil	106,400
Maintenance	17,500
Route Match Software Annual Maintenance	35,766
Office/Computer Supplies	5,000
IT Support Services	3,250
Telephone	7,500
Equipment Rental	3,100
Drug Testing	1,800
Driver Training	6,000
Miscellaneous	500
Subtotal Operating Expenses	1,306,601
Management Service Fee Expenses	123,600
Gross Cost of Service	1,430,201
Less Revenue	95,000
Net Cost of Service	\$1,335,201

TOWN OF ACTON COA & ROADRUNNER

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense	
Drivers Salary	103,393
Dispatch Salary	1,000
Substitute Driver	2,000
Gasoline & Oil	10,000
Maintenance	6,200
	<hr/>
Total Expenses	122,593
Less Revenue	<u>10,000</u>
Net Cost of Service	\$112,593

ACTON TOWN FIXED ROUTE SERVICE

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	77,680
Dispatcher Salary	500
Substitute Driver	2,515
Gasoline & Oil	21,093
Maintenance	4,000

Total Expenses **105,788**

Less Revenue 4,000

Net Cost of Service

\$101,788

BILLERICA COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary (Part-time)	30,123
Transportation Coordinator	27,742
Gasoline & Oil	4,378
Maintenance	2,393
Supplies	1,010
Insurance	<u>1,025</u>
Total Expenses	66,671
Less Revenue	<u>4,200</u>
Net Cost of Service	62,471

CARLISLE COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary (Part-time)	20,209
Transportation Coordinator	15,000
Gasoline & Oil	4,000
Maintenance	4,000
Other Admin/Program Expense	4,131
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Total Expenses	47,340
Less Revenue	<u>1,500</u>
Net Cost of Service	45,840

CHELMSFORD COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	39,181
Driver Fringe	2,000
Gasoline & Oil	2,600
Maintenance	2,470
Insurance	1,800

Administrative Expense

Salaries	<u>90</u>
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Total Expenses **48,141**

Less Revenue 8,500

Net Cost of Service

\$39,641

DRACUT COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary (Full- time)	54,963
Driver Fringe	9,168
Sub-Drivers & Part -time)	38,886
Dispatcher Salary	14,210
Gasoline & Oil	20,826
Maintenance	7,343
Insurance	1,905
Telephone	<u>1,562</u>
Total Expenses	148,863
Less Revenue	<u>13,200</u>

Net Cost of Service

\$135,663

GROTON COUNCIL ON AGING
FISCAL YEAR 2019 BUDGET
July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	38,887
Dispatch Salary	5,000
Gasoline & Oil	7,709
Maintenance	4,500
Insurance	600
Safety Training	200
Telephone	400

Total Expenses	57,296
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Less Revenue	2,860
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Net Cost of Service

\$54,436

Medical Bus Expenses

(Tuesday and Thursday @ 9 Hrs Per Day)

Drivers Salary	19,071
Dispatch Salary	1,000
Gasoline & Oil	6,953
Maintenance	4,450
Insurance	603
Safety Training	100

Total Expenses	32,177
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Less Revenue	2,500
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Net Cost of Service

\$29,677

Total Net Costs

\$84,113

MAYNARD COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	47,619
Dispatch Salary	11,000
Spare Driver	12,896
Gasoline & Oil	8,000
Maintenance	4,000

Administrative Expense

Admin Salary	500
Telephone	500

Total Expenses	\$84,515
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Less Revenue	<u>4,800</u>
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Net Cost of Service	<u><u>\$79,715</u></u>
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PEPPERELL COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	22,454
Gasoline & Oil	2,625
Maintenance	1,125
Insurance	525
	<hr/>
Total Expenses	\$26,729
Less Revenue	<hr/> 3,000
Net Cost of Service	\$23,729

TYNGSBOROUGH COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	50,724
Dispatcher Salary	11,656
Gasoline & Oil	10,566
Maintenance	5,214
Insurance	1,700
Telephone	1,638

Total Expenses **81,498**

Less Revenue 10,434

Net Cost of Service

\$71,064

TOWNSEND COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	37,852
Driver Fringe	19,578
Gasoline & Oil	5,808
Maintenance	3,000
Insurance	600

Administrative Expense

Salaries	5,000
Telephone	650

Total Expenses **\$72,488**

Less Revenue 4,000

Net Cost of Service **\$68,488**

WESTFORD COUNCIL ON AGING

FISCAL YEAR 2019 BUDGET

July 1, 2018 to June 30, 2019

Operating Expense

Drivers Salary	25,610
Dispatch Salary	12,504
Driver/Dispatch Fringe	8,305
Spare Drivers	30,431
Gasoline & Oil	13,338
Maintenance	3,535
Insurance	600
Supplies	350

Administrative Expense

Admin Salary	11,117
Space & Utility	120
Telephone	<u>672</u>

Total Expenses **\$106,582**

Less Revenue 9,000

Net Cost of Service **\$97,582**

LRTA FY2018 APPROVED BUDGET & FY2019 BUDGET PROPOSAL

	FY2018 APPROVED BUDGET	FY2019 PROPOSED BUDGET	FY'19 BUDGET VERSUS FY'18 BUDGET
LRTA ADMINISTRATIVE:			
SALARIES	\$443,565	\$445,565	\$2,000
FRINGE	\$92,140	\$92,140	\$0
DIRECTORS LIABILITY INSURANCE	\$0	\$9,897	\$9,897
LOWELL RET. ASSESSMENT	\$108,000	\$123,845	\$15,845
OPEB ACCOUNT	\$55,000	\$20,000	(\$35,000)
TELEPHONE	\$13,000	\$13,000	\$0
MAINT./EQUIP. LEASE	\$4,000	\$4,000	\$0
IT SUPPORT	\$6,000	\$8,000	\$2,000
SUPPLIES	\$5,000	\$5,000	\$0
POSTAGE	\$2,500	\$2,500	\$0
PRINTING	\$1,500	\$1,500	\$0
DUES & SUBSCRPTS.	\$15,000	\$15,000	\$0
ADVERTISING	\$5,250	\$4,750	(\$500)
TVM/Charlie Card Fees	\$2,000	\$2,000	\$0
TRNG/TRAVEL	\$1,500	\$1,500	\$0
ADVISORY BOARD EXP	\$2,000	\$2,000	\$0
(ADMIN REVENUES)	<u>(\$136,358)</u>	<u>(\$125,958)</u>	<u>\$10,401</u>
TOTAL ADMIN =	\$620,097	\$624,740	\$4,643
LRTA PROFESSIONAL:			
FINANCIAL	\$53,000	\$52,000	(\$1,000)
LEGAL	\$17,000	\$17,000	\$0
RESEARCH & ANALY.	\$10,000	\$8,000	(\$2,000)
MISC.	<u>\$3,000</u>	<u>\$3,000</u>	<u>\$0</u>
TOTAL PROF. =	\$83,000	\$80,000	(\$3,000)
NET INTEREST & BUS ADV:			
NET INTEREST	\$70,500	\$79,575	\$9,075
BUS ADVERTISING	\$0	\$0	\$0
(BUS ADV. INC)	(\$50,000)	(\$68,000)	(\$18,000)
(OTHER INC)	<u>(\$5,000)</u>	<u>(\$13,000)</u>	<u>(\$8,000)</u>
TOTAL INT. & INC. =	\$15,500	(\$1,425)	(\$16,925)
GALLAGHER TERMINAL:			
EXPENSES	\$804,059	\$794,047	(\$10,012)
(REVENUES)	<u>(\$828,000)</u>	<u>(\$871,000)</u>	<u>(\$43,000)</u>
NET COST =	(\$23,941)	(\$76,953)	(\$53,012)
TOTALS PAGE 1 =	\$694,656	\$626,362	(\$68,294)

LRTA FY2018 APPROVED BUDGET & FY2019 BUDGET PROPOSAL

	FY2018 APPROVED BUDGET	FY2019 PROPOSED BUDGET	FY'19 BUDGET VERSUS FY'18 BUDGET
N. BILLERICA TERMINAL			
EXPENSES	\$420,000	\$410,000	(\$10,000)
(REVENUES)	<u>(\$420,000)</u>	<u>(\$410,000)</u>	<u>\$10,000</u>
NET COST =	\$0	\$0	\$0
COA COMBINED:			
EXPENSES	\$978,176	\$1,000,681	\$22,505
(REVENUES)	<u>(\$77,994)</u>	<u>(\$77,994)</u>	<u>\$0</u>
NET COST =	\$900,182	\$922,687	\$22,505
ROAD RUNNER (LTMC):			
EXPENSES	\$1,342,194	\$1,430,201	\$88,007
(REVENUES)	<u>(\$68,000)</u>	<u>(\$95,000)</u>	<u>(\$27,000)</u>
NET COST =	\$1,274,194	\$1,335,201	\$61,007
FIXED ROUTE BUS SERVICE (LTMI):			
EXPENSES	\$7,831,443	\$8,120,995	\$289,552
(REVENUES)	<u>(\$1,180,000)</u>	<u>(\$1,380,000)</u>	<u>(\$200,000)</u>
NET COST =	\$6,651,443	\$6,740,995	\$89,552
BUDGET TOTALS	\$9,520,475	\$9,625,245	\$104,770

LRTA 2018 BUDGET & FY2019 PROPOSED BUDGET

	FY2018 APPROVED BUDGET	FY2019 PROPOSED BUDGET
EXPENSES:		
LRTA ADMINISTRATIVE:	\$ 756,455	\$ 750,697
LRTA PROFESSIONAL:	\$ 83,000	\$ 80,000
GALLAGHER TERMINAL:	\$ 804,059	\$ 794,047
NORTH BILLERICA	\$ 420,000	\$ 410,000
TRANSIT SERVICE:	\$ 10,151,813	\$ 10,551,877
BUS ADVERTISING:	\$ -	\$ -
INTEREST EXPENSE:	\$ 79,500	\$ 91,875

TOTAL EXPENSES =	\$ 12,294,827	\$ 12,678,496
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REVENUES:

LRTA ADMINISTRATIVE:	\$ 136,358	\$ 125,958
GALLAGHER TERMINAL:	\$ 828,000	\$ 871,000
NORTH BILLERICA	\$ 420,000	\$ 410,000
TRANSIT SERVICE:	\$ 1,325,994	\$ 1,552,994
BUS ADVERTISING:	\$ 50,000	\$ 68,000
INTEREST INCOME:	\$ 9,000	\$ 12,300
OTHER:	\$ 5,000	\$ 13,000

TOTAL REVENUES =	\$ 2,774,352	\$ 3,053,252
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NET COST OF SERVICE =	\$ 9,520,475	\$ 9,625,245
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LRTA FISCAL YEAR 2019

COMPARISON OF NET COST

	<u>FY2018 BUDGET</u>	<u>FY2019 PROPOSED</u>
FEDERAL [FTA SECTION 5307 GRANTS]	\$2,992,735	\$3,155,399
STATE [CONTRACT ASSISTANCE]	\$3,608,306	\$3,537,901
LOCAL [ASSESSMENTS]	\$2,860,434	\$2,931,945
TOTAL SOURCES =	\$9,461,475	\$9,625,245

**LOWELL REGIONAL TRANSIT AUTHORITY
APPROVED CAPITAL & PLANNING PROGRAM
July 1, 2018 to June 30, 2019**

Capital Projects:

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Funding Amount</u>
Replacement: 35ft Gillig Transit Buses (10)	\$4,600,000	Section 5307	\$1,150,000
		State RTA Cap	\$3,450,000
		Total	<u>\$4,600,000</u>
Purchase: Capital Spare Parts	\$100,000	Section 5307	\$80,000
		State RTA Cap	\$20,000
		Total	<u>\$100,000</u>
IT Computers & Equipment	\$10,000	State RTA Cap	\$10,000
		Total	<u>\$10,000</u>
Support Vehicle	\$35,000	Section 5307	\$28,000
		State RTA Cap	\$7,000
		Total	<u>\$35,000</u>
Hybrid Electric Battery Replacement	\$144,000	State RTA Cap	\$144,000
		Total	<u>\$144,000</u>
Terminal & Building Equipment Maintenance	\$140,000	Section 5307	\$40,000
		State RTA Cap	\$100,000
		Total	<u>\$140,000</u>
Planning Projects:			
Short Range Transit Planning	\$100,000	Section 5307	\$80,000
		Local Match (NMCOG)	\$20,000
		Total	<u>\$100,000</u>

TOTAL ALL PROJECTS	\$5,129,000
TOTAL FEDERAL	\$1,378,000
TOTAL STATE RTA Cap	\$3,731,000
TOTAL LOCAL MATCH	\$20,000