

LRTA BUDGET SUMMARY

BUDGET 2017

July 1, 2016 to June 30, 2017

	<u>Expenses</u>	<u>Revenue</u>	<u>Net Cost</u>
Administrative	785,291	142,706	642,586
Professional	81,000	0	81,000
Gallagher Terminal	746,675	750,000	(3,325)
North Billerica	435,000	435,000	0
Transit Service	9,816,682	1,409,994	8,406,688
Bus Advertising	2,000	80,000	(78,000)
Other Income	0	10,000	(10,000)
Interest	31,800	5,000	26,800
Grand Totals	11,898,448	2,832,700	9,065,748

Net Cost Funding Sources:

1. Federal Government via FTA Section 5307 Grant	\$2,472,148
2. Commonwealth of Mass. via Contract Assistance	\$3,608,306
3. Assessments to LRTA Member Communities	\$2,772,183
4. JARC Funding (ADA Evening Service)	\$213,111
Total Funding Sources	\$9,065,748

CHARLES GALLAGHER TRANSPORTATION TERMINAL

PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Payroll Expenses

Facility Manager	44,558	
Security / Maintenance	251,455	
Parking Coordinator	42,500	
Payroll Tax	30,162	
Health Insurance	103,620	
NEAD Insurance	5,680	
Uniforms	4,500	
Total Payroll Expenses		\$482,475

Operating Expenses

Equipment/Building Repairs & Service	35,000	
Electricity	83,000	
Gas {Heat}	23,000	
Insurance (Property)	50,000	
Janitorial Supplies & Bulbs	25,500	
Rubbish Removal	3,900	
Grounds Landscaping & Maintenance	2,300	
Snow Storms { Sand & Chemicals}	20,000	
Vehicles {Gas & Maintenance}	15,000	
Computer/WIFI	3,000	
Water {City & Drinking}	1,500	
Painting & Signage	1,500	
Miscellaneous	500	
Total Operating Expenses		\$264,200
Grand Total Expenses		\$746,675
Terminal Revenue		\$750,000

CAGTT Net Cost of Service

(\$3,325)

NORTH BILLERICA TRAIN STATION
PROPOSED FISCAL YEAR 2017 BUDGET
July 1, 2016 to June 30, 2017

Income

Parking and Concession revenue	\$435,000
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Operating Expense

Security / Maintenance	71,070
Janitorial Supplies	3,500
Waste Disposal	2,900
Equipment/Vehicle Maintenance	7,000
Telephone/WIFI	2,090
Electricity	26,500
Gas {Heat}	3,000
Insurance	4,150
Grounds Landscaping	3,000
Painting & Signage	5,000
Snow Plowing	38,000
Administration Cost	16,621

Total Expenses	\$182,831
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Surplus for Distribution	\$252,169
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MBTA @ 50%	\$126,085
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LRTA @ 50%	\$126,085
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FIXED ROUTE BUS SERVICE

PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Operators Salary	3,030,364	
Dispatchers/Clerical Salary	515,945	
Mechanics Salary	560,786	
Sub Total Salary & Wages Expense		4,107,095
FICA	314,193	
Unemployment	51,749	
Uniforms	30,000	
Workers Comp	138,036	
Medical Insurance	917,000	
Advertising/Marketing	1,000	
Miscellaneous	2,000	
Security	5,000	
Gas, Water, Sewer (Utility)	35,000	
Electric (Utility)	28,000	
Travel	650	
Printing	17,500	
Retirement Plan	95,600	
Safety Program/Training/Employee Relations	17,000	
Office Supplies	4,500	
IT Technical Support & Computer Supplies	40,000	
Telephone	7,500	
Insurance (Vehicle)	435,604	
Fuel	745,800	
Parts	200,000	
Tires	40,000	
Shop Expense/Supplies	14,000	
Repairs & Maintenance (Building)	38,000	
Data Processing	8,000	
Equipment	5,000	
Licenses & Registration	3,300	
Drug Testing	5,000	
Fare Collection Equipment Maintenance	67,748	
Sub Total Expense		<u>3,267,180</u>
Total Operating Expenses		7,374,275
Management Fee (Paid Direct to McDonald Transit)		<u>173,600</u>
Total Expenses		7,547,875
Less: Farebox Revenue		1,265,000
Net Cost of Service		\$6,282,875

PARATRANSIT SERVICE SUMMARY

PROPOSED FISCAL YEAR 2017 BUDGET

ROAD RUNNER SERVICE

	Gross Cost	Revenues	Net Cost
Billerica Road Runner	\$206,505	\$11,390	\$195,115
Chelmsford Road Runner	\$104,249	\$5,080	\$99,169
Dracut Road Runner	\$105,577	\$5,542	\$100,035
Lowell Road Runner	\$669,316	\$32,300	\$637,016
Tewksbury Road Runner	\$218,457	\$11,988	\$206,469
Tyngsboro Road Runner	\$23,904	\$1,700	\$22,204
Totals	\$1,328,008	\$68,000	\$1,260,008

COUNCIL ON AGING SERVICES

	Gross Cost	Revenues	Net Cost
Acton Council on Aging	\$117,168	\$10,000	\$107,168
Acton Town Fixed Route	\$100,883	\$4,000	\$96,883
Billerica Council on Aging	\$63,660	\$4,200	\$59,460
Carlisle Council on Aging	\$45,131	\$1,500	\$43,631
Chelmsford Council on Aging	\$46,231	\$8,500	\$37,731
Dracut Council on Aging	\$128,419	\$11,000	\$117,419
Groton Council on Aging	\$85,420	\$5,360	\$80,060
Maynard Council on Aging	\$79,160	\$6,000	\$73,160
Pepperell Council on Aging	\$25,585	\$3,000	\$22,585
Tyngsboro Council on Aging	\$78,074	\$10,434	\$67,640
Townsend Council on Aging	\$69,188	\$4,000	\$65,188
Westford Council on Aging	\$101,880	\$9,000	\$92,880
Totals	\$940,799	\$76,994	\$863,805

GRAND TOTALS PARATRANSIT SERVICES	\$2,268,807	\$144,994	\$2,123,813
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**ROAD RUNNER SERVICE
PROPOSED FISCAL YEAR 2017 BUDGET**

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	573,423
Dispatcher Salary	104,045
Maintenance Salary	94,569
Health Insurance	125,888
Payroll Taxes FICA	59,061
Payroll Taxes Unemployment	9,728
Short Term Disability (NEAD)	8,900
Employee IRA	9,400
Workers Comp	25,781
Uniforms	8,000
Payroll Processing Expense	1,000
Gasoline & Oil	118,825
Maintenance	20,000
Software Annual Maintenance	19,614
Office/Computer Supplies	5,000
IT Support Services	3,250
ADA Eligibility Review	10,000
Telephone	5,000
Equipment Rental	2,000
MDT Communication Fees	5,800
Drug Testing	1,800
Safety	11,928
Driver Training	6,000
Licenses and Fees	250
Miscellaneous	500
Subtotal Operating Expenses	1,229,761
Management Service Fee Expenses	98,247
Gross Cost of Service	1,328,008
Less Revenue	68,000
Net Cost of Service	\$1,260,008

Town of ACTON COA & ROADRUNNER
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense	
Driver Salary	97,968
Dispatch Salary	1,000
Substitute Driver	2,000
Gasoline & Oil	10,000
Maintenance	6,200
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Total Expenses	117,168
Less Revenue	<u>10,000</u>
Net Cost of Service	\$107,168

ACTON TOWN FIXED ROUTE SERVICE
PROPOSED FISCAL YEAR 2017 BUDGET
July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	72,775
Dispatcher Salary	500
Substitute Driver	2,515
Gasoline & Oil	21,093
Maintenance	4,000

Total Expenses **100,883**

Less Revenue 4,000

Net Cost of Service

\$96,883

**BILLERICA COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET**

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary (Part-time)	27,112
Transportation Coordinator	27,742
Gasoline & Oil	4,378
Maintenance	2,393
Supplies	1,010
Insurance	1,025
Miscellaneous	<u> </u>
Total Expenses	63,660
Less Revenue	<u><u>4,200</u></u>
Net Cost of Service	59,460

CARLISLE COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET
July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary (Part-time)	18,000
Transportation Coordinator	15,000
Gasoline & Oil	4,000
Maintenance	4,000
Other Admin/Program Expense	4,131
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Total Expenses	45,131
Less Revenue	<u>1,500</u>
Net Cost of Service	43,631

CHELMSFORD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	37,271
Driver Fringe	2,000
Gasoline & Oil	2,600
Maintenance	2,470
Insurance	1,800

Administrative Expense

Salaries	<u>90</u>
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Total Expenses **46,231**

Less Revenue 8,500

Net Cost of Service **\$37,731**

DRACUT COUNCIL ON AGING

PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary (Full- time)	47,719
Driver Fringe	9,168
Sub-Driver & Part -time)	29,462
Dispatcher Salary	14,210
Gasoline & Oil	17,800
Maintenance	5,943
Insurance	1,905
Misc	<u>2,212</u>
Total Expenses	128,419
Less Revenue	<u>11,000</u>

Net Cost of Service

\$117,419

GROTON COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET
July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	36,264
Dispatch Salary	5,000
Gasoline & Oil	7,709
Maintenance	4,500
Insurance	600
Safety Training	200
Telephone	400

Total Expenses	54,673
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Less Revenue	<u>2,860</u>
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Net Cost of Service

\$51,813

Medical Bus Expenses
(Tuesday and Thursday @ 9 Hrs Per Day)

Driver Salary	17,641
Dispatch Salary	1,000
Gasoline & Oil	6,953
Maintenance	4,450
Insurance	603
Safety Training	100

Total Expenses	<u>30,747</u>
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Less Revenue	<u>2,500</u>
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Net Cost of Service

\$28,247

Total Net Costs

\$80,060

MAYNARD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	34,589
Dispatch Salary	10,120
Driver/Dispatch Fringe	15,730
Spare Driver	2,576
Gasoline & Oil	11,365
Maintenance	2,200
Insurance	1,100
Supplies	55

Administrative Expense

Admin Salary	1,095
Telephone	330

Total Expenses \$79,160

Less Revenue 6,000

Net Cost of Service **\$73,160**

PEPPERELL COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	21,310
Gasoline & Oil	2,625
Maintenance	1,125
Insurance	525
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Total Expenses	\$25,585
Less Revenue	<hr/> 3,000
Net Cost of Service	\$22,585

**TYNGSBOROUGH COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET**

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	42,425
Driver Fringe	4,875
Dispatcher Salary	11,656
Gasoline & Oil	10,566
Maintenance	5,214
Insurance	1,700
Telephone	1,638

Total Expenses **78,074**

Less Revenue **10,434**

Net Cost of Service **\$67,640**

* Includes New second bus.

TOWNSEND COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	39,552
Driver Fringe	19,578
Gasoline & Oil	5,808
Maintenance	3,000
Insurance	600

Administrative Expense

Telephone	650
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Total Expenses	\$69,188
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Less Revenue	4,000
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Net Cost of Service	\$65,188
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WESTFORD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2017 BUDGET

July 1, 2016 to June 30, 2017

Operating Expense

Driver Salary	23,230
Dispatch Salary	12,504
Driver/Dispatch Fringe	8,305
Spare Driver	27,759
Gasoline & Oil	13,338
Maintenance	3,535
Insurance	600
Supplies	350

Administrative Expense

Admin Salary	11,117
Space & Utility	120
Safety Training	100
Annual Physical Exams	150
Telephone	672
Testing & License	100

Total Expenses	\$101,880
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Less Revenue	<u>9,000</u>
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Net Cost of Service	\$92,880
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LRTA FY2016 APPROVED BUDGET & FY2017 BUDGET PROPOSAL

	FY2016 APPROVED BUDGET	FY2017 PROPOSED BUDGET	FY2017 BUDGET VERSUS FY2016 BUDGET
LRTA ADMINISTRATIVE:			
SALARIES	\$438,175	\$433,565	(\$4,610)
FRINGE	\$76,922	\$89,140	\$12,218
LOWELL RET. ASSESSMENT	\$104,627	\$121,836	\$17,209
OPEB ACCOUNT	\$85,000	\$85,000	\$0
TELEPHONE	\$13,000	\$13,000	\$0
MAINT./EQUIP. LEASE	\$4,000	\$4,000	\$0
IT SUPPORT	\$4,000	\$4,000	\$0
SUPPLIES	\$5,500	\$5,500	\$0
POSTAGE	\$2,500	\$2,500	\$0
PRINTING	\$700	\$1,000	\$300
DUES & SUBSCRPTS.	\$17,000	\$15,000	(\$2,000)
ADVERTISING	\$5,250	\$5,250	\$0
TVM/Charlie Card Fees	\$0	\$2,000	\$2,000
TRNG/TRAVEL	\$1,500	\$1,500	\$0
ADVISORY BOARD EXP	\$2,000	\$2,000	\$0
(ADMIN REVENUES)	<u>(\$142,111)</u>	<u>(\$142,706)</u>	<u>(\$595)</u>
TOTAL ADMIN =	\$618,063	\$642,586	\$24,523
LRTA PROFESSIONAL:			
FINANCIAL	\$51,000	\$51,000	\$0
LEGAL	\$17,000	\$17,000	\$0
RESEARCH & ANALY.	\$10,000	\$10,000	\$0
MISC.	<u>\$3,000</u>	<u>\$3,000</u>	<u>\$0</u>
TOTAL PROF. =	\$81,000	\$81,000	\$0
NET INTEREST & BUS ADV:			
NET INTEREST	\$33,350	\$26,800	(\$6,550)
BUS ADVERTISING	\$2,000	\$2,000	\$0
(BUS ADV. INC)	(\$80,000)	(\$80,000)	\$0
(OTHER INC)	<u>(\$10,000)</u>	<u>(\$10,000)</u>	<u>\$0</u>
TOTAL INT. & INC. =	(\$54,650)	(\$61,200)	(\$6,550)
GALLAGHER TERMINAL:			
EXPENSES	\$672,044	\$746,675	\$74,631
(REVENUES)	<u>(\$656,200)</u>	<u>(\$750,000)</u>	<u>(\$93,800)</u>
NET COST =	\$15,844	(\$3,325)	(\$19,169)
TOTALS PAGE 1 =	\$660,257	\$659,060	(\$1,197)

LRTA FY2016 APPROVED BUDGET & FY2017 BUDGET PROPOSAL

	FY2016 APPROVED BUDGET	FY2017 PROPOSED BUDGET	FY2017 BUDGET VERSUS FY2016 BUDGET
N. BILLERICA TERMINAL			
EXPENSES	\$428,000	\$435,000	\$7,000
(REVENUES)	<u>(\$428,000)</u>	<u>(\$435,000)</u>	<u>(\$7,000)</u>
NET COST =	\$0	\$0	\$0
COA COMBINED:			
EXPENSES	\$915,231	\$940,799	\$25,568
(REVENUES)	<u>(\$72,494)</u>	<u>(\$76,994)</u>	<u>(\$4,500)</u>
NET COST =	\$842,737	\$863,805	\$21,068
ROAD RUNNER (LTMC):			
EXPENSES	\$1,289,870	\$1,328,008	\$38,138
(REVENUES)	<u>(\$68,000)</u>	<u>(\$68,000)</u>	<u>\$0</u>
NET COST =	\$1,221,870	\$1,260,008	\$38,138
FIXED ROUTE BUS SERVICE (LTMI):			
EXPENSES	\$7,525,515	\$7,547,875	\$22,360
(REVENUES)	<u>(\$1,265,000)</u>	<u>(\$1,265,000)</u>	<u>\$0</u>
NET COST =	\$6,260,515	\$6,282,875	\$22,360
BUDGET TOTALS	\$8,985,379	\$9,065,748	\$80,369

LRTA 2016 BUDGET & FY2017 PROPOSED BUDGET

	<u>FY2016 APPROVED BUDGET</u>	<u>FY2017 PROPOSED BUDGET</u>
EXPENSES:		
LRTA ADMINISTRATIVE:	\$ 760,174	\$ 785,291
LRTA PROFESSIONAL:	\$ 81,000	\$ 81,000
GALLAGHER TERMINAL:	\$ 672,044	\$ 746,675
NORTH BILLERICA	\$ 428,000	\$ 435,000
TRANSIT SERVICE:	\$ 9,730,616	\$ 9,816,682
BUS ADVERTISING:	\$ 2,000	\$ 2,000
INTEREST EXPENSE:	\$ 38,350	\$ 31,800
TOTAL EXPENSES =		
	\$ 11,712,184	\$ 11,898,448

REVENUES:		
LRTA ADMINISTRATIVE:	\$ 142,111	\$ 142,706
GALLAGHER TERMINAL:	\$ 656,200	\$ 750,000
NORTH BILLERICA	\$ 428,000	\$ 435,000
TRANSIT SERVICE:	\$ 1,405,494	\$ 1,409,994
BUS ADVERTISING:	\$ 80,000	\$ 80,000
INTEREST INCOME:	\$ 10,000	\$ 5,000
OTHER:	\$ 5,000	\$ 10,000
TOTAL REVENUES =		
	\$ 2,726,805	\$ 2,832,700
NET COST OF SERVICE =		
	\$ 8,985,379	\$ 9,065,748

COMPARISON OF NET COST

	<u>FY2016 BUDGET</u>	<u>FY2017 PROPOSED</u>
FEDERAL [FTA SECTION 5307 GRANTS]	\$2,535,290	\$2,472,148
STATE [CONTRACT ASSISTANCE]	\$3,520,299	\$3,608,306
LOCAL [ASSESSMENTS]	\$2,555,451	\$2,772,183
STATE [JARC GRANT]	\$251,000	\$213,111
TOTAL SOURCES =	\$8,862,040	\$9,065,748

LOWELL REGIONAL TRANSIT AUTHORITY
APPROVED CAPITAL & PLANNING PROGRAM
July 1, 2016 to June 30, 2017

4/15/2016

Capital Projects:

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Funding Amount</u>
Gallagher Intermodal Center Lobby Renovation Construction	\$2,500,000	Section 5307	\$627,253
		State RTA Cap	\$1,872,747
		Total	<u>\$2,500,000</u>
Purchase-Replacement: Fixed Route Diesel Buses (12)	\$5,100,000	Section 5307	\$2,550,000
		State RTA Cap	\$2,550,000
		Total	<u>\$5,100,000</u>
Purchase: Capital Spare Parts	\$130,000	Section 5307	\$104,000
		State RTA Cap	\$26,000
		Total	<u>\$130,000</u>
IT Computers & Equipment	\$10,000	Section 5307	\$5,000
		State RTA Cap	\$5,000
		Total	<u>\$10,000</u>
Automated Parking System Gallagher Garage	\$215,000	State RTA Cap 100%	\$215,000
		Total	<u>\$215,000</u>
Purchase-Replacement: Fixed Route Minibuses (1)	\$85,000	Section 5307	\$60,000
		State RTA Cap	\$25,000
		Total	<u>\$85,000</u>
Terminal & Building Equipment	\$60,000	Section 5307	\$30,000
		State RTA Cap	\$30,000
		Total	<u>\$60,000</u>
Construct Gallagher Intermodal Bridge	\$1,515,000	State RTA Cap	\$1,515,000
		Total	<u>\$1,515,000</u>
 Planning Projects:			
Short Range Transit Planning	\$100,000	Ssection 5307	\$80,000
		Local Match (NMCOG)	\$20,000
		Total	<u>\$100,000</u>

TOTAL ALL PROJECTS	\$9,715,000
TOTAL FEDERAL	\$3,456,253
TOTAL STATE RTA Cap	\$6,238,747
TOTAL LOCAL MATCH	\$20,000