

LRTA BUDGET SUMMARY

BUDGET 2013

July 1, 2012 to June 30, 2013

	<u>Expenses</u>	<u>Revenue</u>	<u>Net Cost</u>
Administrative	653,105	70,000	583,105
Professional	73,500	0	73,500
Gallagher Terminal	624,700	750,000	(125,300)
North Billerica	255,540	340,000	(84,460)
Transit Service	8,320,289	1,091,536	7,228,753
Bus Advertising	2,500	90,000	(87,500)
Other Income	0	10,000	(10,000)
Interest	171,600	4,000	167,600
Grand Totals	10,101,234	2,355,536	7,745,698

Net Cost Funding Sources:

1. Federal Government via FTA Section 5307 Grant	\$2,742,126
2. Commonwealth of Mass. via Contract Assistance	\$2,609,224
3. Assessments to LRTA Member Communities	\$2,334,284
4. Federal Government . via JARC	\$60,064

Total Funding Sources

\$7,745,698

**LRTA ADMINISTRATIVE
PROPOSED FISCAL YEAR 2013 BUDGET**

July 1, 2012 to June 30, 2013

ADMINISTRATIVE EXPENSES

Salaries	396,304
Fringe Benefits	77,510
Lowell Retirement Assessment	92,480
OPEB	53,311
(Other Postemployment Employment Benefit)	
Telephone	11,500
Maintenance/Equipment Lease	6,500
Supplies	3,500
Postage	2,000
Stationery/Printing	500
Dues & Subscriptions	3,000
Advertising	3,000
Training & Travel	1,500
Advisory Board Expenses	2,000
Total Admin.	653,105
Less Revenues	70,000
Net Administrative	\$583,105

PROFESSIONAL SERVICES

Financial	45,000
Legal	22,500
Research & Analysis	5,000
Miscellaneous	1,000
Total Professional	\$73,500

CHARLES GALLAGHER TRANSPORTATION TERMINAL

PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Payroll Expenses

Facility Manager	36,000	
Security / Maintenance	230,000	
Payroll Tax	18,000	
Health Insurance	68,000	
Uniforms	4,500	
Total Payroll Expenses		\$356,500

Operating Expenses

Equipment/Building Repairs & Service	30,000	
Electricity	99,000	
Gas {Heat}	30,000	
Insurance (Property)	40,000	
Janitorial Supplies & Bulbs	24,000	
Rubbish Removal	4,700	
Grounds Landscaping & Maintenance	2,000	
Snow Storms { Sand & Chemicals}	13,000	
Vehicles {Gas & Maintenance}	15,000	
Computer/WIFI	2,000	
Water {City & Drinking}	4,000	
Painting & Signage	4,000	
Miscellaneous	500	
Total Operating Expenses		\$268,200
Grand Total Expenses		\$624,700
Less Revenue		\$750,000

CAGTT Net Cost of Service

(\$125,300)

NORTH BILLERICA TRAIN STATION
PROPOSED FISCAL YEAR 2013 BUDGET
July 1, 2012 to June 30, 2013

Income

Parking and Concession revenue	\$340,000
--------------------------------	-----------

Operating Expense

Security / Maintenance	75,000	
Janitorial Supplies	1,200	
Waste Disposal	2,650	
Equipment/Vehicle Maintenance	5,178	
Telephone	500	
Electricity	25,000	
Gas {Heat}	3,000	
Insurance	3,500	
Grounds Landscaping	2,500	
Painting & Signage	5,000	
Snow Plowing	32,000	
Administration Cost	15,553	

Total Expenses	\$171,081
-----------------------	------------------

Surplus for Distribution	\$168,919
--------------------------	-----------

MBTA @ 50%		\$84,460
------------	--	----------

LRTA @ 50%		\$84,460
------------	--	----------

FIXED ROUTE BUS SERVICE

PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Operators Salary	2,385,250	
Dispatchers/Clerical Salary	441,500	
Mechanics Salary	497,350	
Sub Total Salary & Wages Expense		3,324,100
FICA	254,294	
Unemployment	35,500	
Uniforms	28,000	
Workers Comp	82,000	
Medical Insurance	815,000	
Advertising/Marketing	500	
Miscellaneous	500	
Security	4,500	
Utilities	75,000	
Travel	650	
Printing	18,500	
Retirement Plan	77,000	
Safety Program/Employee Relations	1,250	
Office Supplies	5,000	
Computer Supplies	7,000	
Telephone	8,000	
Insurance (Vehicle)	425,000	
Fuel	1,020,739	
Parts	144,000	
Tires	25,000	
Shop Expense/Supplies	15,000	
Repairs & Maintenance (Building)	33,000	
Data Processing	7,200	
Equipment	3,700	
Licenses & Registration	3,000	
Drug Testing	4,500	
Sub Total Expense		3,093,833
Total Operating Expenses		6,417,933
Management Fee (PAID DIRECT TO FIRST TRANSIT)		173,000
Total Expenses		<u>6,590,933</u>
Less: Farebox Revenue		<u>975,000</u>
Net Cost of Service		<u>\$5,615,933</u>

ELDERLY & DISABLED ROAD RUNNER SERVICE

PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	470,000
Dispatcher Salary	76,000
Maintenance Salary	136,500
Health Insurance	106,000
Payroll Taxes FICA	52,211
Payroll Taxes Unemployment	13,000
Short Term Disability (NEAD)	7,900
Employee IRA	8,000
Workers Comp	21,000
Uniforms	7,000
Payroll Processing Expense	2,800
Gasoline & Oil	123,000
Maintenance	18,000
Software Annual Maintenance	10,500
Office/Computer Supplies	4,000
Telephone	10,000
Equipment Rental	2,500
Radio Rental	1,800
Drug Testing	1,700
Licenses and Fees	500
Miscellaneous	500
Subtotal Operating Expenses	1,072,911
Management Service Fee Expenses	107,688
Gross Cost of Service	1,180,599
Less Revenue	68,000
Net Cost of Service	\$1,112,599

PARATRANSIT SERVICE SUMMARY

PROPOSED FISCAL YEAR 2013 BUDGET

ROAD RUNNER SERVICE			
	Gross Cost	Revenues	Net Cost
Acton Road Runner	\$64,933	\$4,080	\$60,853
Billerica Road Runner	\$168,826	\$9,982	\$158,843
Chelmsford Road Runner	\$89,726	\$4,842	\$84,884
Dracut Road Runner	\$90,906	\$2,176	\$88,730
Groton Road Runner	\$47,224	\$2,720	\$44,504
Lowell Road Runner	\$505,296	\$29,920	\$475,376
Pepperell Road Runner	\$28,334	\$3,400	\$24,934
Tewksbury Road Runner	\$185,354	\$10,880	\$174,474
Totals	\$1,180,599	\$68,000	\$1,112,599

COUNCIL ON AGING SERVICES			
	Gross Cost	Revenues	Net Cost
Acton Council on Aging	\$42,549	\$4,500	\$38,049
Billerica Council on Aging	\$50,761	\$1,550	\$49,211
Carlisle Council on Aging	\$26,196	\$3,100	\$23,096
Chelmsford Council on Aging	\$39,350	\$5,000	\$34,350
Dracut Council on Aging	\$77,462	\$8,669	\$68,793
Groton Council on Aging	\$51,150	\$2,800	\$48,350
Maynard Council on Aging	\$65,780	\$6,000	\$59,780
Tyngsboro Council on Aging	\$39,904	\$5,217	\$34,687
Townsend Council on Aging	\$64,047	\$4,700	\$59,347
Westford Council on Aging	\$91,558	\$7,000	\$84,558
Totals	\$548,757	\$48,536	\$500,221

GRAND TOTALS PARATRANSIT SERVICES	\$1,729,356	\$116,536	\$1,612,820
--	--------------------	------------------	--------------------

ACTON COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET
July 1, 2012 to June 30, 2013

Operating Expense	
Driver Salary	33,734
Substitute Driver	2,515
Gasoline & Oil	2,600
Maintenance	2,200
Insurance	1,200
Administrative Expense	
Telephone	300
	<hr/>
Total Expenses	42,549
Less Revenue	<u>4,500</u>
Net Cost of Service	\$38,049

BILLERICA COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary (Part-time)	17,750
Transportation Coordinator	24,242
Gasoline & Oil	3,360
Maintenance	1,500
Telephone	490
Supplies	986
Utilities	493
Drug Testing	140
Insurance	1,000
Miscellaneous	800
Total Expenses	50,761
Less Revenue	1,550
	<u>49,211</u>
LRTA Administrative Expense @10%	4,921
Total Cost of Service	\$54,132

CARLISLE COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	8,214
Transportation Coordinator	11,574
Administration	3,020
Gasoline & Oil	1,200
Maintenance	1,000
Telephone	288
Insurance	900
	<hr/>
Total Expenses	26,196
Less Revenue	3,100
Net Cost of Service	23,096
LRTA Administrative Expense @ 10%	2,620
Total Cost of Service	\$25,716

CHELMSFORD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	30,390
Driver Fringe	2,000
Gasoline & Oil	2,600
Maintenance	2,470
Insurance	1,800

Administrative Expense

Salaries	<u>90</u>
----------	-----------

Total Expenses **39,350**

Less Revenue 5,000

Net Cost of Service **\$34,350**

DRACUT COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET
July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	30,128
Driver Fringe	9,168
Sub-Driver	2,520
Dispatcher Salary	12,090
Gasoline & Oil	6,000
Maintenance	2,241
Transportation Software	1,000
Insurance	1,250
Telephone	<u>400</u>
Total Expenses	64,797
Less Revenue	<u>5,237</u>

Net Cost of Service

\$59,560

New Medical Bus Expenses

(MONDAY AND FRIDAY @ 5.5 HRS PER DAY)

Driver Salary	7,035
Gasoline & Oil	2,900
Maintenance	1,850
Insurance	720
Telephone	<u>160</u>
Total Expenses	12,665
Less Revenue	<u>3,432</u>

Net Cost of Service

\$9,233

Total Net Costs

\$68,793

GROTON COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET
July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	28,000
Dispatch Salary	5,000
Fringe: Health	4,000
Fringe: Payroll taxes	0
Gasoline & Oil	6,500
Maintenance	4,500
Insurance	600
Supplies	300
Safety Training	200
Annual Physical Exams	250
Testing & License	300
Telephone	1,500
	<hr/>
Total Expenses	51,150
Less Revenue	<u>2,800</u>
Net Cost of Service	\$48,350

MAYNARD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	25,593
Dispatch Salary	9,200
Driver/Dispatch Fringe	14,300
Spare Driver	2,342
Gasoline & Oil	10,000
Maintenance	2,000
Insurance	1,000
Supplies	50

Administrative Expense

Admin Salary	995
Telephone	300

Total Expenses	\$65,780
Less Revenue	6,000
Net Cost of Service	\$59,780
LRTA Administrative Expense	7,000
Total Cost of Service	\$66,780

**TYNGSBOROUGH COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET**

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	19,239
Driver Fringe	4,875
Dispatcher Salary	6,959
Gasoline & Oil	3,705
Maintenance	2,607
Insurance	1,700
Telephone	819

Total Expenses	39,904
-----------------------	---------------

Less Revenue	5,217
--------------	-------

Net Cost of Service

\$34,687

TOWNSEND COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	38,317
Driver Fringe	8,000
Dispatcher Salary	1,430
Gasoline & Oil	7,500
Maintenance	2,200
Insurance	2,200

Administrative Expense

Salaries	835
Space & Utilities	1,990
Telephone	1,575

Total Expenses	\$64,047
-----------------------	-----------------

Less Revenue	4,700
--------------	-------

Net Cost of Service	\$59,347
----------------------------	-----------------

WESTFORD COUNCIL ON AGING
PROPOSED FISCAL YEAR 2013 BUDGET

July 1, 2012 to June 30, 2013

Operating Expense

Driver Salary	23,579
Dispatch Salary	7,528
Driver/Dispatch Fringe	3,000
Spare Driver	30,650
Gasoline & Oil	7,500
Maintenance	5,000
Insurance	600
Supplies	400

Administrative Expense

Admin Salary	11,671
Space & Utility	480
Safety Training	100
Annual Physical Exams	100
Telephone	850
Testing & License	100

Total Expenses **\$91,558**

Less Revenue **7,000**

Net Cost of Service **\$84,558**

**LOWELL REGIONAL TRANSIT AUTHORITY
CAPITAL PROJECTS
July 1, 2012 to June 30, 2013**

Capital Projects:

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Funding Amount</u>
Bus Shelters Fixed Route Buses	\$50,000	2012 section 5307	\$40,000
		State RTA Cap	\$10,000
		Total	<u>\$50,000</u>
Gallagher Intermodal Center Facility Repairs & Modernization A&E	\$791,450	2012section 5307	\$633,160
		State RTA Cap	\$158,290
		Total	<u>\$791,450</u>
Purchase: Capital Spare Parts	\$175,000	2012 scetion 5307	\$140,000
		State RTA Cap	\$35,000
		Total	<u>\$175,000</u>
Mid Life Overhaul	\$100,000	2012 scetion 5307	\$0
		State RTA Cap	\$100,000
		Total	<u>\$100,000</u>
Bus and Bus Facilities	\$600,000	2013 scetion 5307	\$480,000
		RTA CAP	\$2,710
		Toll Credits	\$117,290
		Total	<u>\$600,000</u>
TOTAL ALL PROJECTS			\$1,716,450

TOTAL FEDERAL	\$1,293,160
TOTAL STATE RTA Cap	\$306,000
TOTAL STATE Toll Credits	\$117,290

PENDING APPLICATION

Discretionary Grant Application			
State of Good Repair	\$9,093,930	Discretionay Funding	\$9,093,930
Bus and Bus Facilities		needs FTA approval	
Gallagher I Parking Garage Modernization		Total	<u>\$9,093,930</u>

LRTA 2012 BUDGET & FY2013 PROPOSED BUDGET

	FY2012 APPROVED BUDGET	FY2013 PROPOSED BUDGET
EXPENSES:		
LRTA ADMINISTRATIVE:	\$ 644,262	\$ 653,105
LRTA PROFESSIONAL:	\$ 68,500	\$ 73,500
GALLAGHER TERMINAL:	\$ 600,200	\$ 624,700
NORTH BILLERICA	\$ 232,103	\$ 255,540
TRANSIT SERVICE:	\$ 8,123,853	\$ 8,320,289
BUS ADVERTISING:	\$ 5,000	\$ 2,500
INTEREST EXPENSE:	\$ 163,128	\$ 171,600
OTHER:	\$ -	\$ -
TOTAL EXPENSES =	\$ 9,837,046	\$ 10,101,234
REVENUES:		
LRTA ADMINISTRATIVE:	\$ 40,000	\$ 70,000
LRTA PROFESSIONAL:	\$ -	\$ -
GALLAGHER TERMINAL:	\$ 715,000	\$ 750,000
NORTH BILLERICA	\$ 300,000	\$ 340,000
TRANSIT SERVICE:	\$ 1,073,536	\$ 1,091,536
BUS ADVERTISING:	\$ 90,000	\$ 90,000
INTEREST INCOME:	\$ 8,000	\$ 4,000
OTHER:	\$ 12,000	\$ 10,000
TOTAL REVENUES =	\$ 2,238,536	\$ 2,355,536
NET COST OF SERVICE =	\$ 7,598,510	\$ 7,745,698

LRTA FY2013 BUDGET PROPOSAL & FY2012 APPROVED BUDGET

	FY2012 APPROVED BUDGET	FY2013 PROPOSED BUDGET	FY2013 BUDGET VERSUS FY2012 BUDGET
LRTA ADMINISTRATIVE:			
SALARIES	\$392,700	\$396,304	\$3,604
FRINGE	\$77,010	\$77,510	\$500
LOWELL RET. ASSESSMENT	\$91,752	\$92,480	\$728
OPEB ACCOUNT	\$50,000	\$53,311	\$3,311
TELEPHONE	\$11,500	\$11,500	\$0
MAINT./EQUIP. LEASE	\$4,000	\$6,500	\$2,500
SUPPLIES	\$3,500	\$3,500	\$0
POSTAGE	\$1,800	\$2,000	\$200
PRINTING	\$500	\$500	\$0
DUES & SUBSCRPTS.	\$5,000	\$3,000	(\$2,000)
ADVERTISING	\$3,000	\$3,000	\$0
CONTRACT MARKETING	\$5,000	\$2,500	(\$2,500)
TRNG/TRAVEL	\$1,500	\$1,500	\$0
ADVISORY BOARD EXP	\$2,000	\$2,000	\$0
			\$0
(ADMIN REVENUES)	<u>(\$40,000)</u>	<u>(\$70,000)</u>	<u>(\$30,000)</u>
TOTAL ADMIN =	\$609,262	\$585,605	(\$23,657)
LRTA PROFESSIONAL:			
FINANCIAL	\$40,000	\$45,000	\$5,000
LEGAL	\$22,500	\$22,500	\$0
RESEARCH & ANALY.	\$5,000	\$5,000	\$0
MISC.	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>
TOTAL PROF. =	\$68,500	\$73,500	\$5,000
NET INTEREST & BUS ADV:			
NET INTEREST	\$155,128	\$167,600	\$12,472
(BUS ADV. INC)	(\$90,000)	(\$90,000)	\$0
(OTHER INC)	<u>(\$12,000)</u>	<u>(\$10,000)</u>	<u>\$2,000</u>
TOTAL INT. & INC. =	\$53,128	\$67,600	\$14,472
GALLAGHER TERMINAL:			
EXPENSES	\$600,200	\$624,700	\$24,500
(REVENUES)	<u>(\$715,000)</u>	<u>(\$750,000)</u>	<u>(\$35,000)</u>
NET COST =	(\$114,800)	(\$125,300)	(\$10,500)
TOTALS PAGE 1 =	\$616,090	\$601,405	(\$14,685)

LRTA FY2013 BUDGET PROPOSAL & FY2012 APPROVED BUDGET

	FY2012 APPROVED BUDGET	FY2013 PROPOSED BUDGET	FY2013 BUDGET VERSUS FY2012 BUDGET
N. BILLERICA TERMINAL			
EXPENSES	\$232,103	\$255,540	\$23,437
(REVENUES)	<u>(\$300,000)</u>	<u>(\$340,000)</u>	<u>(\$40,000)</u>
NET COST =	(\$67,897)	(\$84,460)	(\$16,563)
COA COMBINED:			
EXPENSES	\$548,757	\$548,757	\$0
(REVENUES)	<u>(\$48,536)</u>	<u>(\$48,536)</u>	<u>\$0</u>
NET COST =	\$500,221	\$500,221	\$0
ROAD RUNNER (PML):			
EXPENSES	\$1,179,478	\$1,180,599	\$1,121
(REVENUES)	<u>(\$75,000)</u>	<u>(\$68,000)</u>	<u>\$7,000</u>
NET COST =	\$1,104,478	\$1,112,599	\$8,121
FIXED ROUTE BUS SERVICE (LTM):			
EXPENSES	\$6,395,618	\$6,590,933	\$195,315
(REVENUES)	<u>(\$950,000)</u>	<u>(\$975,000)</u>	<u>(\$25,000)</u>
NET COST =	\$5,445,618	\$5,615,933	\$170,315
FY'12 & FY '13 = BUDGET TOTALS	\$7,598,510	\$7,745,698	\$147,188

LRTA FISCAL YEAR 2013

COMPARISON OF NET COST

	<u>FY2012 BUDGET</u>	<u>FY2013 PROPOSED</u>
FEDERAL [FTA SECTION 5307 GRANTS]	\$2,328,896	\$2,742,126
FEDERAL FTA 5307 ADA	\$182,487	\$0
STATE [CONTRACT ASSISTANCE]	\$2,687,502	\$2,609,224
LOCAL [ASSESSMENTS]	\$2,277,350	\$2,334,284
STATE [JARC GRANT]	\$122,275	\$60,064
TOTAL SOURCES =	\$7,598,510	\$7,745,698