

# LRTA BUDGET SUMMARY

## BUDGET 2012

July 1, 2011 to June 30, 2012

	<u>Expenses</u>	<u>Revenue</u>	<u>Net Cost</u>
Administrative	644,262	40,000	604,262
Professional	68,500	0	68,500
Gallagher Terminal	600,200	715,000	(114,800)
North Billerica	232,103	300,000	(67,897)
Transit Service	8,123,853	1,073,536	7,050,317
Bus Advertising	5,000	90,000	(85,000)
Other Income	0	12,000	(12,000)
Interest	163,128	8,000	155,128
<b>Grand Totals</b>	<b>9,837,046</b>	<b>2,238,536</b>	<b>7,598,510</b>

### Net Cost Funding Sources:

1. Federal Government via FTA Section 5307 Grant	\$2,328,896
2. Federal Government via FTA ADA	\$182,487
3. Commonwealth of Mass. via Contract Assistance	\$2,687,502
4. Assessments to LRTA Member Communities	\$2,277,350
5. Federal Government . via JARC	\$122,275
<b>Total Funding Sources</b>	<b>\$7,598,510</b>

**LRTA ADMINISTRATIVE**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**ADMINISTRATIVE EXPENSES**

Salaries	392,700
Fringe Benefits	77,010
Lowell Retirement Assessment	91,752
OPEB (Other Postemployment Employment Benefit)	50,000
Telephone	11,500
Maintenance/Equipment Lease	4,000
Supplies	3,500
Postage	1,800
Stationery/Printing	500
Dues & Subscriptions	5,000
Advertising	3,000
Training & Travel	1,500
Advisory Board Expenses	2,000
<b>Total</b>	<b>644,262</b>
Less Revenues	40,000
<b><i>Nat Cost Administrative</i></b>	<b>\$604,262</b>

**PROFESSIONAL SERVICES**

Financial	40,000
Legal	22,500
Research & Analysis	5,000
Miscellaneous	1,000
<b><i>Total Professional</i></b>	<b>\$68,500</b>

**CHARLES GALLAGHER TRANSPORTATION TERMINAL**

**PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

**Payroll Expenses**

Facility Manager	34,000	
Security / Maintenance	202,000	
Payroll Tax	16,000	
Health Insurance	68,000	
Uniforms	3,000	
<b>Total Payroll Expenses</b>		<b>\$323,000</b>

**Operating Expenses**

Contract Security Services	28,000	
Equipment/Building Repairs & Service	30,000	
Electricity	82,000	
Gas {Heat}	30,000	
Insurance (Property & Bobcats)	44,000	
Janitorial Supplies & Bulbs	20,000	
Rubbish Removal	4,700	
Grounds Landscaping & Maintenance	2,000	
Snow Storms { Sand & Chemicals}	13,000	
Vehicles {Gas & Maintenance}	15,000	
Water {City & Drinking}	4,000	
Painting & Signage	4,000	
Miscellaneous	500	
<b>Total Operating Expenses</b>		<b>\$277,200</b>
<b>Grand Total Expenses</b>		<b>\$600,200</b>
<b>Less Revenue</b>		<b>\$715,000</b>

**CAGTT Net Cost of Service**

**(\$114,800)**

**NORTH BILLERICA TRAIN STATION**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Income**

Parking and Concession revenue	\$300,000
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**Operating Expense**

Security / Maintenance	75,000	
Janitorial Supplies	1,200	
Waste Disposal	2,500	
Equipment/Vehicle Maintenance	5,178	
Telephone	500	
Electricity	22,000	
Gas {Heat}	3,000	
Insurance	2,400	
Grounds Landscaping	2,500	
Painting & Signage	3,000	
Snow Plowing	32,000	
Administration Cost	14,928	

<b>Total Expenses</b>	<b>\$164,206</b>
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Surplus for Distribution	\$135,794
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MBTA @ 50%	\$67,897
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LRTA @ 50%	\$67,897
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**FIXED ROUTE BUS SERVICE**  
**PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

Operating Expense

Operators Salary	2,350,000	
Dispatchers/Clerical Salary	434,928	
Mechanics Salary	490,000	
Sub Total Salary & Wages Expense		3,274,928
FICA	250,532	
Unemployment	35,500	
Uniforms	28,000	
Workers Comp	82,000	
Medical Insurance	805,000	
Advertising/Marketing	500	
Miscellaneous	500	
Security	5,500	
Utilities	100,000	
Travel	650	
Printing	16,000	
Retirement Plan	77,000	
Safety Program/Employee Relations	900	
Office Supplies	5,500	
Computer Supplies	4,000	
Telephone	8,000	
Insurance (Vehicle)	400,000	
Fuel	912,004	
Parts	144,000	
Tires	20,000	
Shop Expense/Supplies	15,000	
Repairs & Maintenance (Building)	33,000	
Data Processing	6,240	
Equipment	3,364	
Licenses & Registration	3,000	
Drug Testing	4,500	
Sub Total Expense		2,960,690
Total Operating Expenses		6,235,618
Management Fee (PAID DIRECT TO FIRST TRANSIT)		160,000
<b>Total Expenses</b>		<b>6,395,618</b>
Less: Farebox Revenue		950,000
<b>Net Cost of Service</b>		<b>\$5,445,618</b>

**ELDERLY & DISABLED ROAD RUNNER SERVICE**

**PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	479,000
Dispatcher Salary	74,500
Maintenance Salary	134,000
Health Insurance	115,000
Payroll Taxes FICA	52,594
Payroll Taxes Unemployment	11,500
Short Term Disability (NEAD)	7,900
Employee IRA	8,000
Workers Comp	21,000
Uniforms	6,500
Payroll Processing Expense	2,600
Gasoline & Oil	114,000
Maintenance	18,000
Software Annual Maintenance	10,000
Office/Computer Supplies	3,500
Telephone	10,000
Equipment Rental	2,124
Radio Rental	1,500
Drug Testing	1,700
Licenses and Fees	500
Miscellaneous	500
Subtotal Operating Expenses	1,074,418
Management Service Fee Expenses	105,060
<b>Gross Cost of Service</b>	<b>1,179,478</b>
Less Revenue	75,000
<b>Net Cost of Service</b>	<b>\$1,104,478</b>

\*\* Includes New Service Dracut

**PARATRANSIT SERVICE SUMMARY**

**PROPOSED FISCAL YEAR 2012 BUDGET**

**ROAD RUNNER SERVICE**

	Gross Cost	Revenues	Net Cost
Acton Road Runner	\$64,871	\$4,500	\$60,371
Billerica Road Runner	\$168,665	\$11,010	\$157,655
Chelmsford Road Runner	\$89,640	\$5,340	\$84,300
Dracut Road Runner	\$90,820	\$2,400	\$88,420
Groton Road Runner	\$47,179	\$3,000	\$44,179
Lowell Road Runner	\$504,816	\$33,000	\$471,816
Pepperell Road Runner	\$28,307	\$3,750	\$24,557
Tewksbury Road Runner	\$185,178	\$12,000	\$173,178
<b>Totals</b>	<b>\$1,179,478</b>	<b>\$75,000</b>	<b>\$1,104,478</b>

**COUNCIL ON AGING SERVICES**

	Gross Cost	Revenues	Net Cost
Acton Council on Aging	\$42,549	\$4,500	\$38,049
Billerica Council on Aging	\$50,761	\$1,550	\$49,211
Carlisle Council on Aging	\$26,196	\$3,100	\$23,096
Chelmsford Council on Aging	\$39,350	\$5,000	\$34,350
Dracut Council on Aging	\$77,462	\$8,669	\$68,793
Groton Council on Aging	\$51,150	\$2,800	\$48,350
Maynard Council on Aging	\$65,780	\$6,000	\$59,780
Tyngsboro Council on Aging	\$39,904	\$5,217	\$34,687
Townsend Council on Aging	\$64,047	\$4,700	\$59,347
Westford Council on Aging	\$91,558	\$7,000	\$84,558
<b>Totals</b>	<b>\$548,757</b>	<b>\$48,536</b>	<b>\$500,221</b>

<b>GRAND TOTALS PARATRANSIT SERVICES</b>	<b>\$1,728,235</b>	<b>\$123,536</b>	<b>\$1,604,699</b>
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**ACTON COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

Operating Expense	
Driver Salary	33,734
Substitute Driver	2,515
Gasoline & Oil	2,600
Maintenance	2,200
Insurance	1,200
Administrative Expense	
Telephone	300
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<b>Total Expenses</b>	<b>42,549</b>
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Less Revenue	4,500
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<b>Net Cost of Service</b>	<b>\$38,049</b>



**BILLERICA COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary (Part-time)	17,750
Transportation Coordinator	24,242
Gasoline & Oil	3,360
Maintenance	1,500
Telephone	490
Supplies	986
Utilities	493
Drug Testing	140
Insurance	1,000
Miscellaneous	800
Total Expenses	50,761
Less Revenue	1,550
	<u>49,211</u>
LRTA Administrative Expense @10%	4,921
<b>Total Cost of Service</b>	<b>\$54,132</b>

**CARLISLE COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	8,214
Transportation Coordinator	11,574
Administration	3,020
Gasoline & Oil	1,200
Maintenance	1,000
Telephone	288
Insurance	900
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Total Expenses	26,196
Less Revenue	3,100
<b>Net Cost of Service</b>	<b>23,096</b>
LRTA Administrative Expense @10%	2,620
<b>Total Cost of Service</b>	<b>\$25,716</b>

**CHELMSFORD COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	30,390
Driver Fringe	2,000
Gasoline & Oil	2,600
Maintenance	2,470
Insurance	1,800

**Administrative Expense**

Salaries	<u>90</u>
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**Total Expenses** **39,350**

Less Revenue 5,000

**Net Cost of Service** **\$34,350**

**DRACUT COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	30,128
Driver Fringe	9,168
Sub-Driver	2,520
Dispatcher Salary	12,090
Gasoline & Oil	6,000
Maintenance	2,241
Transportation Software	1,000
Insurance	1,250
Telephone	<u>400</u>
Total Expenses	64,797
Less Revenue	<u>5,237</u>

**Net Cost of Service**

**\$59,560**

**New Medical Bus Expenses**  
(MONDAY AND FRIDAY @ 5.5 HRS PER DAY)

Driver Salary	6,864
Dispatcher Salary	1,121
Gasoline & Oil	1,400
Maintenance	2,400
Insurance	720
Telephone	<u>160</u>
Total Expenses	12,665
Less Revenue	<u>3,432</u>

**Net Cost of Service**

**\$9,233**

**Total Net Costs**

**\$68,793**

**GROTON COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary		28,000
Dispatch Salary		5,000
Fringe: Health		4,000
Fringe: Payroll taxes		0
Gasoline & Oil		6,500
Maintenance		4,500
Insurance		600
Supplies		300
Safety Training		200
Annual Physical Exams		250
Testing & License		300
Telephone		1,500
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<b>Total Expenses</b>		<b>51,150</b>
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Less Revenue		2,800
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<b>Net Cost of Service</b>		<b>\$48,350</b>

**MAYNARD COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	25,593
Dispatch Salary	9,200
Driver/Dispatch Fringe	14,300
Spare Driver	2,342
Gasoline & Oil	10,000
Maintenance	2,000
Insurance	1,000
Supplies	50

**Administrative Expense**

Admin Salary	995
Telephone	300

Total Expenses	\$65,780
Less Revenue	6,000
Net Cost of Service	\$59,780
LRTA Administrative Expense	7,000
<b>Total Cost of Service</b>	<b>\$66,780</b>

**TYNGSBOROUGH COUNCIL ON AGING  
PROPOSED FISCAL YEAR 2012 BUDGET**

**July 1, 2011 to June 30, 2012**

<b>Operating Expense</b>	
Driver Salary	19,239
Driver Fringe	4,875
Dispatcher Salary	6,959
Gasoline & Oil	3,705
Maintenance	2,607
Insurance	1,700
Telephone	819
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<b>Total Expenses</b>	<b>39,904</b>
Less Revenue	5,217
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<b>Net Cost of Service</b>	<b>\$34,687</b>





**WESTFORD COUNCIL ON AGING**  
**PROPOSED FISCAL YEAR 2012 BUDGET**  
**July 1, 2011 to June 30, 2012**

**Operating Expense**

Driver Salary	23,579
Dispatch Salary	7,528
Driver/Dispatch Fringe	3,000
Spare Driver	30,650
Gasoline & Oil	7,500
Maintenance	5,000
Insurance	600
Supplies	400

**Administrative Expense**

Admin Salary	11,671
Space & Utility	480
Safety Training	100
Annual Physical Exams	100
Telephone	850
Testing & License	100

<b>Total Expenses</b>	<b>\$91,558</b>
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Less Revenue	<u>7,000</u>
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<b>Net Cost of Service</b>	<b>\$84,558</b>
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**LOWELL REGIONAL TRANSIT AUTHORITY  
CAPITAL PROJECTS  
July 1, 2011 to June 30, 2012**

**Capital Projects:**

<u>Project</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Funding Amount</u>
Hale Street Installation of Photovoltaic panel solar system	\$1,437,500	2011 section 5309 Grant (carry over from 2011 budget)	\$1,150,000
		State RTA Cap	\$287,500
		Total	\$1,437,500
Bus Shelters Fixed Route Buses	\$30,000	2012 section 5307	\$30,000
		State RTA Cap	\$7,500
		Total	\$37,500
Gallagher Intermodal Center Facility Repairs & Upgrades	\$150,000	2012section 5307	\$150,000
		State RTA Cap	\$0
		Total	\$150,000
Purchase: Capital Spare Parts	\$100,000	MA-90-X560	\$100,000
		State RTA Cap	\$25,000
		Total	\$125,000
Hale Street Photovoltaic System	\$1,500,000	TIGGER GRANT	\$1,500,000
		State RTA Cap	\$0
		Total	\$1,500,000
Hale Street Facility Upgrades	\$100,000	2012 section 5307	\$100,000
		State RTA Cap	\$25,000
		Total	\$125,000
Gallagher Intermodal Center Parking Facility Repairs and Upgrades	\$150,000	MA-15-0002 100% Federal	\$150,000
		Total	\$150,000
Discretionary Grant Application State of Good Repair Bus and Bus Facilities	\$1,725,000	Discretionay Funding needs FTA approval	\$1,725,000
		Total	\$1,725,000
<b>TOTAL ALL PROJECTS</b>			<b>\$5,250,000</b>
<b>TOTAL FEDERAL</b>			<b>\$4,905,000</b>
<b>TOTAL STATE</b>			<b>\$345,000</b>

# LRTA 2011 BUDGET & FY2012 PROPOSED BUDGET

	<b>FY2011 APPROVED BUDGET</b>	<b>FY2012 PROPOSED BUDGET</b>
<b>EXPENSES:</b>		
LRTA ADMINISTRATIVE:	\$ 581,898	\$ 644,262
LRTA PROFESSIONAL:	\$ 68,500	\$ 68,500
GALLAGHER TERMINAL:	\$ 580,800	\$ 600,200
NORTH BILLERICA	\$ 227,385	\$ 232,103
TRANSIT SERVICE:	\$ 7,612,619	\$ 8,123,853
BUS ADVERTISING:	\$ 5,000	\$ 5,000
INTEREST EXPENSE:	\$ 190,000	\$ 163,128
OTHER:	\$ -	\$ -
<b>TOTAL EXPENSES =</b>	<b>\$ 9,266,202</b>	<b>\$ 9,837,046</b>

## REVENUES:

LRTA ADMINISTRATIVE:	\$ 30,000	\$ 40,000
LRTA PROFESSIONAL:	\$ -	\$ -
GALLAGHER TERMINAL:	\$ 695,000	\$ 715,000
NORTH BILLERICA	\$ 300,000	\$ 300,000
TRANSIT SERVICE:	\$ 1,072,311	\$ 1,073,536
BUS ADVERTISING:	\$ 90,000	\$ 90,000
INTEREST INCOME:	\$ 35,000	\$ 8,000
OTHER:	\$ 10,000	\$ 12,000
<b>TOTAL REVENUES =</b>	<b>\$ 2,232,311</b>	<b>\$ 2,238,536</b>

<b>NET COST OF SERVICE =</b>	<b>\$ 7,033,891</b>	<b>\$ 7,598,510</b>
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# LRTA FY2012 BUDGET PROPOSAL & FY2011 APPROVED BUDGET

	FY2011 APPROVED BUDGET	FY2012 PROPOSED BUDGET	FY2012 BUDGET VERSUS FY2011 BUDGET
<b>LRTA ADMINISTRATIVE:</b>			
SALARIES	\$384,115	\$392,700	\$8,585
FRINGE	\$77,010	\$77,010	\$0
LOWELL RET. ASSESSMENT	\$87,973	\$91,752	\$3,779
OPEB ACCOUNT	\$0	\$50,000	\$50,000
TELEPHONE	\$12,000	\$11,500	(\$500)
MAINT./EQUIP. LEASE	\$3,500	\$4,000	\$500
SUPPLIES	\$3,500	\$3,500	\$0
POSTAGE	\$1,800	\$1,800	\$0
PRINTING	\$500	\$500	\$0
DUES & SUBSCRPTS.	\$5,000	\$5,000	\$0
ADVERTISING	\$3,000	\$3,000	\$0
CONTRACT MARKETING	\$5,000	\$5,000	\$0
TRNG/TRAVEL	\$1,500	\$1,500	\$0
ADVISORY BOARD EXP	\$2,000	\$2,000	\$0
(ADMIN REVENUES)	<u>(\$30,000)</u>	<u>(\$40,000)</u>	<u>(\$10,000)</u>
TOTAL ADMIN =	\$556,898	\$609,262	\$52,364
<b>LRTA PROFESSIONAL:</b>			
FINANCIAL	\$40,000	\$40,000	\$0
LEGAL	\$22,500	\$22,500	\$0
RESEARCH & ANALY.	\$5,000	\$5,000	\$0
MISC.	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>
TOTAL PROF. =	\$68,500	\$68,500	\$0
<b>NET INTEREST &amp; BUS ADV:</b>			
NET INTEREST	\$155,000	\$155,128	\$128
(BUS ADV. INC)	(\$90,000)	(\$90,000)	\$0
(OTHER INC)	<u>(\$10,000)</u>	<u>(\$12,000)</u>	<u>(\$2,000)</u>
TOTAL INT. & INC. =	\$55,000	\$53,128	(\$1,872)
<b>GALLAGHER TERMINAL:</b>			
EXPENSES	\$580,800	\$600,200	\$19,400
(REVENUES)	<u>(\$755,000)</u>	<u>(\$715,000)</u>	<u>\$40,000</u>
NET COST =	(\$174,200)	(\$114,800)	\$59,400
TOTALS PAGE 1 =	\$506,198	\$616,090	\$109,892

# LRTA FY2012 BUDGET PROPOSAL & FY2011 APPROVED BUDGET

	FY2011 APPROVED BUDGET	FY2012 PROPOSED BUDGET	FY2012 BUDGET VERSUS FY2011 BUDGET
<b>N. BILLERICA TERMINAL</b>			
EXPENSES	\$227,385	\$232,103	\$4,718
(REVENUES)	<u>(\$300,000)</u>	<u>(\$300,000)</u>	<u>\$0</u>
NET COST =	(\$72,615)	(\$67,897)	\$4,718
<b>COA COMBINED:</b>			
EXPENSES	\$479,391	\$548,757	\$69,366
(REVENUES)	<u>(\$47,311)</u>	<u>(\$48,536)</u>	<u>(\$1,225)</u>
NET COST =	\$432,080	\$500,221	\$68,141
<b>ROAD RUNNER (PML):</b>			
EXPENSES	\$1,147,324	\$1,179,478	\$32,154
(REVENUES)	<u>(\$75,000)</u>	<u>(\$75,000)</u>	<u>\$0</u>
NET COST =	\$1,072,324	\$1,104,478	\$32,154
<b>FIXED ROUTE BUS SERVICE (LTM):</b>			
EXPENSES	\$5,985,904	\$6,395,618	\$409,714
(REVENUES)	<u>(\$950,000)</u>	<u>(\$950,000)</u>	<u>\$0</u>
NET COST =	\$5,035,904	\$5,445,618	\$409,714
FY'11 & FY '12 = BUDGET TOTALS	\$7,033,891	\$7,598,510	\$564,619

# **LRTA FISCAL YEAR 2012**

## **COMPARISON OF NET COST**

	<u>FY2011 BUDGET</u>	<u>FY2012 PROPOSED</u>
<b>FEDERAL</b> [FTA SECTION 5307 GRANTS]	\$1,842,118	\$2,328,896
<b>FEDERAL</b> FTA 5307 ADA	\$0	\$182,487
<b>STATE</b> [CONTRACT ASSISTANCE]	\$2,951,362	\$2,687,502
<b>LOCAL</b> [ASSESSMENTS]	\$2,081,432	\$2,277,350
<b>STATE</b> [JARC GRANT]	\$158,979	\$122,275
<b>TOTAL SOURCES =</b>	<b>\$7,033,891</b>	<b>\$7,598,510</b>